

JUPD Board Meeting Minutes 05/07/2014

Board Members Present: Olivia Strong, Marcy Gibson, James Massingham and Marie Lynch

Board Members Absent: Michelle Hayes and Robert Naylor

Guests: Anna Vaserstein

Meeting came to order at 6:57pm

Anna Vaserstein came to explain the conflict of interest policy. Under the appeals process on the 2nd page Livy would like the appeals process less involved. Livy has reviewed the VLCT policy which has less details than Anna's version. Anna felt that as an elected official that person should have their just say. Livy will e-mail the board and Anna to review the VLCT appeal policy to be discussed at another meeting. Jim brought up the definitions of conflict of interest with the perceived perception. The board approved adding direct, indirect and perceived.

Jim asked Anna if we should have other policies. Anna says we have our by-laws which is the park policy. We are not required to have any policies.

Jim discussed the purchasing policy. Anna said that Burlington and Essex have a purchasing bid that was \$500.00. The board voted to have Anna draft a purchasing policy that the board will fill in the amount.

Meeting Minutes from 04/16/2014 were approved

Financial Report:

Checking Account - \$23,325.53

CD Account - \$1,370.57

Power Account - \$5,001.37

Total of Accounts - \$29,693.71

Income:

Eagle Scout Project - \$495.00

Pavilion Reservation - \$80.00

Fields Reservation - \$460.00

Total Income - \$1,035.00

Expenses:

Trails and Grounds - \$200.00

Electricity - \$43.13

Port-o-lets - \$260.00

Legal Fees - \$182.90

Total Expenses - \$686.03

Net Income - \$348.97

Jim called 3 firms that specialize in non-profit organizations to review out financial books. On 05/28/2014 Michelle from Gallagher and Flynn will meet with Jim and Marcy at no charge.

Park Management: Livy's husband replaced the fence post and beam at the entrance to the park. Thank you, nice job

Bob who was not at the meeting sent an e-mail:

Keegan has not yet walked the trails to look at the culverts up trail. Met with Richard from Manosh regarding the culverts at the settling pond and from the pond to the river. Bob also met with Quinn and his advisor to walk the trails to look at where we should put up new signs.

Jim brought up looking for grants to help replace the culverts from the settling pond and to the river.

The silver maple trees were planted on Friday and Saturday. Asked people to adopt a tree so if an encroachment occurs from the Japanese knotweed occurs it can be taken care of.

05/16/2014 MMU day of service. 3 groups of 13 kids each. Livy and Michelle will walk the trails.

Publicity:

Marcy had Kris from Exopixel install the foundation documents on the website along with links to Adams Wechsler's eagle scout project and the concert series line-up for 2014. The board approved payment of up to \$250 to Ecopixel for their work.

3 gentlemen are interested in joining the board. Livy will be meeting with one of the gentleman on 05/10/2014 to walk the park. Livy e-mailed all the interested parties what is required to be on the board.

The meeting was adjourned at 8:12pm

Respectfully submitted

Marie M. Lynch