

## JUPD Board Meeting Minutes 05/21/2014

Board Members Present: Olivia Strong, Michelle Hayes, Marcy Gibson, James Massingham, Robert Naylor and Marie Lynch

Guest Visitors: Andrew French and Michael Luck (both interested parties in being a board member), Ben Kelps and Kelly King

Meeting came to order at 7:27pm

**Eagle Scout Project:** Ben came to us a year ago with a project which would be improvements to Fieldstone Loop East with water bars. He was wondering if the board was still interested in him pursuing this project. The board stated it was. He also wanted to do a raised bed project in addition to the water bars. He hoped to get started mid-June to early July. Would come back and meet with the board with his written proposal. The board approved.

**Farmers Market:** Kelly King came to discuss the Farmers Market that has been held at the park the past several years. She came to ask permission from the board to use the park again this year (she will complete the application and send it to Livy). The Farmers Market will run every Thursday from 3:00pm-6:30pm beginning 05/29/2014-10/02/2014.

Meeting minutes from 05/07/2014 were approved with changes to the CD balance for the previous 2 meetings to be corrected to \$1,370.57 instead of \$1,370.75.

### Financial Report:

Checking Balance:	\$28,584.50
CD Balance:	\$1,370.57
Power Account:	\$5,002.40 (monthly interest \$1.03)

### Income:

Jericho Taxes 4 <sup>th</sup> quarter:	\$3,930.00
Donation – Summit St. School:	\$50.00
Pavilion Reservation:	\$215.00
MMU X-Country:	\$230.00
BR Soccer Club:	\$890.00
Total:	\$5,315.00

### Expenses:

Trails and Grounds (fence)	\$53.57
Electricity:	\$22.47
Total:	\$76.04

Net Income:	\$5,238.96
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Jim, Marcy and Jim will be meeting with the Michelle the accountant from Gallagher and Flynn on 05/28/2014 to review our finances and make recommendations.

**Park Management:**

Another fence post is broken, Livy's husband will replace on 05/22/2014 (thank you).

MMU Community Service was done on Friday 05/16/2014. The entrance to the park sign was washed, planted flowers, mulched, painted picket fence, removed a couple of small trees across the trail and made a bridge on the muddy area below the "widowmaker - no longer" out of the smaller pieces of the tree. Thanks to Livy and Michelle for supervising.

Bob met with Richard from Manosh regarding the broken culvert from the pond to the river. Richard says the outflow from the pond needs to be replaced and the pond will need to be drained to do so. Also the settling pond needs attention. The cattails need to be removed from the pond. Richard will write up his proposal to fix the pond and settling pond and submit a bid for the work that needs to be done. Will look for grants that might help to pay for the work.

Keegan and his crew from VYCC were hoping to start work on the South Hill Loop East in mid-June but the grant money has not come through yet so the project is on hold. Jim says he was contact by Sherry Winnie who wanted to know "where the project review sheet is". This project does not require permitting, Jim will speak with Sherry to sort it out, needs an official okay.

Eagle Scout Project: Bob, Quinn Hopwood and his advisor met and walked the trails to see where signs should be posted. Quinn will come up with proposals for signage. He will meet with the board at a later date to discuss.

The pond was stocked today by Vermont Fish and Wildlife. On Friday 05/23/2014 The Summit Street School will be having the "Let's go Fishing" clinic. Also the Browns River was stocked.

The summer concert series begins on June 25<sup>th</sup> with Derek Berkins and the Milo White Band (hope for good weather).

The conflict of interest policy 2<sup>nd</sup> draft was completed by our attorney Anna Vaserstein and she drafted a purchasing policy also, both were handed out to the board members to review and discuss at the next meeting.

After the meeting agenda was completed the board turned their attention to the two interested parties in the vacant Underhill position (Andrew and Michael). They each discussed their backgrounds and what they would bring to serving on the board. Michael supported Andrew being on the board (as he spends the winters abroad) but he would be pleased to serve as an advisor. Michael has held numerous positions over the years with fundraising and would be happy to help with fund raising for the long range support of the park.

The board went into executive session at which time they discussed Andrew being on the board and having Michael being an advisor.

Out of executive session a motion was made to have the Underhill Select Board approve Andrew French as a board member of The Jericho Underhill Park District and Michael Luck as a long range financial support and policy advisor.

The meeting was adjourned at 8:40pm

Respectfully submitted

Marie M. Lynch