

JUPD Meeting Minutes 06/18/2014

Board Members Present: Olivia Strong, Michelle Hayes, Marcy Gibson, James Massingham, Andrew French and Marie Lynch

Board Member Absent: Robert Naylor

Meeting came to order at 7:00pm

Review of 06/04/2014 minutes approved

Financial Report:

| | |
|---------------------------|------------------------------|
| Checking account balance: | \$28,585.91 |
| CD Balance: | \$1,370.57 |
| Power account balance: | \$5,003.46 (interest \$1.06) |
| Total: | \$34,959.94 |

Expenses:

- All seasons property maintenance: \$1,067.00
- Pavilion Reservation deposit return: \$150.00
- Green Mountain Power: \$23.63
- VLCT – membership fees: \$725.00
- Summer concert series: \$700.00
- Total: \$2,665.63

Income:

- Pavilion reservation: \$65.00

Net Income: -\$2,660.63

Marcy gave all summer concert series signed \$100.00 checks to be given to the performers at the end of their show. Marcy gave Michelle the updated financial report on a scan disc and will give the next one to Andrew. The financial report was done this month as it was our final meeting before the summer concert series begins. When meetings resume the financial report will be once a month.

Park Management:

The settlement pond and pot holes in the parking lot need attention. Livy has spoken with Charlie who will work on both when he gets a chance. He will also check out the top of Fieldstone West Loop where there is a large hole.

Compost is doing okay.

The handicap parking sign needs to be fixed (can pull out of the ground). Bob has not yet fixed it and Andrew also is available to help fix.

Trail Grant:

The state determined we needed a project review sheet. Jeff McMahon was mailed a map of the park and copy of the grant. Jeff thinks we will also need sign off from waste management and prevention, wetlands, stream alterations and storm water disposal. All have signed off except Danielle in regards to the wetlands; she may want to walk the trail before signing off. A motion was made to spend up to \$500 for a wetland consultant if necessary. Jim e-mailed Sherry Winnie who will put the grant in process and will be waiting for the contract for us to sign. Keegan from VYCC is ready to start once the contract is signed.

Sherry Winnie also approved \$19,750 for the Fieldstone East Loop Trail, should be able to start this summer.

Thanks for all your hard work Jim.

Summer concert series:

| | Greeter | Donations | Closer |
|------------------------|---------|---------------|--------|
| June 25 th | Bob | Olivia/Andrew | Marie |
| July 2 nd | Bob | Olivia | Jim |
| July 9 th | Bob | Michelle | Jim |
| July 16 th | Olivia | Michelle | Marie |
| July 23 rd | Olivia | Michelle | Marie |
| July 30 th | Marcy | Michelle | Marie |
| August 6 th | Andrew | Marcy | Marcy |

Ed Moore and family will not be able to perform on July 23rd. Livy has posted on the park's Facebook page the opening.

Livy received the application for commercial license for the hotdog cart at the summer concert series. Majority of the board approved.

Reservation:

Kim Cleary has reserved all 3 fields for a kickball league from June 15th-August 17th. No games on July 6th or 13th.

Policy update:

The conflict of interest was approved at the last meeting. All board members present signed it. Will get Bob's signature and then it will be scanned and posted on the website.

The 2nd draft of the purchasing policy was reviewed with the bid amount changed from \$500 to \$5000 and under section 3 the range \$1,000-\$4,999.99. The board approved the purchasing policy. Livy will check with Anna to see if all the board members need to sign it.

Livy received a phone call from Ruth Furman whose husband passed away. She wanted to plant trees at the park in his memory. Livy referred her to speak with Creative Landscaping which she did. She

purchased a Willow, Maple and a Birch tree which will be planted around the pond. Michelle will call Creative Landscaping to meet them about where to plant the trees.

Meeting was adjourned at 8:08pm

Respectfully submitted

Marie M. Lynch