

## **JUPD Board Meeting Minutes 09/04/2013**

Board Members Present: Olivia Strong, Michele Hayes, Jim Massingham Robert Naylor and Marie Lynch

Board Member Absent: Marcy Gibson

Guest Visitor: Barbara Tonn

Meeting came to order at 7:00pm

Barbara Tonn expressed interest in redoing all the trails (muddy, slippery etc). She expressed concerns that the trails being worked on are too wide. Livy said in the beginning when the trails were being made, it was so that 2 people riding horse could be side by side. Charlie had to make the trails wider to do larger culverts.

Livy, Jim and Bob are working on a grant for VYCC to do work on the South Loop only. We will slowly work through all the trail over the next several years to improve them.

Minutes approved from 08/21/2013 with minor changes to be done

### **Financial Report:**

Checking Account Balance - \$37,034.36

CD Balance - \$1,362.37

Livy spoke with Charlie Weigand today about his cost so far for repairing the trails. He will put together figures and send it to Livy.

### **Park Management:**

The tractor is fixed.

Trails – Charlie is doing terrific work! Has 4 culverts in that are lined up with the dry creek beds.

Trail Grant – The board approved applying for a grant. The application is due on September 30, 2013.

Work Day – It was decided that we would have a work day this fall. Lots of trail work to do so everyone bring shovels. The date is October 5<sup>th</sup> from 9:00am-12:00pm. We will have juice and donuts in the pavilion before starting.

### **Special Permits:**

There were no special permits for this meeting. Livy still has not received the High School XC permit. Jim will call Noel Bumpkus, to have him walk the trails prior to BRMS XC meet.

Bob discussed better signs for the trails to also include distance. Bob is on the Jericho Trails Committee and they are looking at standardizing signs.

In reviewing the Vermont Open Meeting Law, we are not required to post meetings, agenda or minutes. We only have to post meetings if it is a special meeting. Public hearing requires it be posted 15 days prior and the annual meeting requires it be posted 30 days prior. Minutes will be posted on the website and we will also post the agenda and minutes on the bridge.

Paul Noel has resigned his position on the board. The vacancy will be posted. Bob will talk to Jerry Adams to see if he might be interested in the position. The applicant needs to live in Underhill, be a registered voter and love the park.

**Budget:**

Reviewed last years budget. It was discussed at previous meeting about additional mowing in the off leash area. Every area has its own charge for mowing and Livy did not have the breakdown of the cost for each area. It was declined by the board members present to have extra mowing. We also discussed having trash removal which was declined by board members. Also declined a new doggie waste container, cost about \$500 and has a dispenser that uses rolled bags and we need pull down. If we get the grant (\$15,000 grant with 20% match - \$3,000) can the budget support it. Also need to add money to the budget to pay for website's annual service which is about \$630. Will need to discuss both at future meeting.

Also to discuss at future meeting – Accounting policy, please review the e-mail that was sent. Bob and Jim will work together to review and Bob will review with a CPA that specializes in government and also look for an accountant to review our books.

Meeting was adjourned at 9:08pm

Respectfully submitted  
Marie M. Lynch