



Jericho Underhill Park District P.O. Box 164 Underhill, VT 05489 802-899-2693
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REQUEST FOR PROPOSAL

RELOCATION & INSTALLATION OF PEDESTRIAN BRIDGE

Project Background

Phase two of a multi-phase project to reconstruct the bridge at Mills Riverside Park. This phase involves the relocation and installation of a pedestrian bridge over the Browns River in accordance with designs provided by Engineering Ventures, P.C., of Burlington, Vermont. Phase two construction can start at any time pending proper permits are secured.

The Jericho Underhill Park District, (JUPD) invites the submission of project proposals for relocating and installing a pedestrian bridge 75 yards west of the existing covered bridge.

A mandatory pre-proposal site visit is scheduled for July 28, 2021. Subcommittee Chair Bruce Blokland will meet with bidders at the Jericho Town Garage, on Browns Trace, Jericho at 10 a.m. After viewing the temporary bridge, the meeting will move to the new bridge site at the Mills Riverside Park. Contractors should contact Bruce (802-734-8148), bblokland@comcast.net to confirm site visit time and location.

Sealed proposals must be received by mail on or before August 11, 2021 (4:00 pm). Bid opening is scheduled for August 11 at 7:00 pm at a special meeting of the JUPD and scheduled to be awarded on August 18, 2021. All proposals shall be submitted in a sealed envelope addressed to Jericho Underhill Park District, C/O Livy Strong and marked "Mills Riverside Park Relocation & Installation of Pedestrian Bridge Phase 2, P.O. Box 164, Underhill, VT 05489.

Project Description

Bids will be received for a single prime contract and shall be on a lump sum and unit price basis. This project consists of:

- Lift and transport the pedestrian bridge and rail system from the Jericho Town Garage to Mills Riverside Park. Lifting plan to be submitted to Committee for review prior to implementation. The concrete and steel bridge weighs over 28 tons and is approximately 70 feet in length and 7' 6" wide;
- Install new footings and abutments at location and with appropriate connections to receive bridge structure; Lift and install structure onto abutments and fasten in place;
- Installation must conform to Jericho BFE requirements;
- Construction of the approaches and connecting paths as shown on the project plans;
- Proposal to include details regarding how the structure will be placed and any tree clearing or river impacts proposed;
- Installation of the bridge will be done as specified in documents provided by Engineering Ventures, PC, Burlington, VT. Site work will be included.
- Detailed plans for safe, alternative traffic and parking pattern to be utilized during the construction time frame;
- Mills Riverside Park and parking lot may be closed briefly while the bridge is relocated;
- Detailed schedule;
- Browns River will be protected from undue interference. Obtain all applicable construction permits relating to potential impact on the Browns River;
- Q&A will be developed, posted and updated to the Park's webpage under bridge/contractors;
- All firms providing a bid will be notified via email of any changes and or updates. RFP changes and updates will also be posted to the Park's webpage under bridge/contractors;
- JUPD reserves the right to extend the award date, as necessitated by these reviews;
- Post-project site cleanup and remediation of grounds impacted by project.

Project schedule

Work on the project can start after the contract has been signed and certificate of insurance provided. The project must be completed by 10/1/21. The planned start date and duration of construction will be a consideration for contractor selection. Also, see "Payment Penalty for Extended Construction Period" below. Bidder may propose an alternate schedule and associated fee, understanding that the committee is under no obligation to consider it.

Response Format

Proposals should consist of the following:

- Brief description of the firm and a list of individuals and any subcontractors that will be involved in the project and their qualifications, including previous examples of similar successfully completed projects, as well as contact information;
- Description of the approach to be taken with the project, including bidder's concurrence with proposed engineering and construction specifications; and, if not, bidder's suggestions for alternate specifications, and materials;
- Scope of work that includes steps to be taken, and a proposed schedule indicating the dates for commencing and completing each step in the scope of work;
- A comprehensive cost proposal broken down by labor, equipment, and materials;
- And a brief description of previous similar projects; please include the names and contact information (phone or e-mail addresses) for listed projects.

Insurance

Prior to starting work, the selected contractor will be required to provide a Certificate of Insurance naming the Jericho Underhill Park District as an additional insured with commercial general liability coverage of no less than \$1,000,000 per occurrence, automobile liability coverage of no less than \$500,000 per occurrence, and statutory workers compensation insurance coverage.

Selection Criteria

The JUPD will consider the following criteria when reviewing proposals:

- Price;
- Bidder's schedule for completion and ability to perform within the specified time limit(s);
- Quality of the materials and services specified in the bid;
- The match between the specifications requested and the specifications proposed in the bid;
- Bidder's financial responsibility
- Bidder's availability to provide future service, maintenance and support
- Bidder's nature and size
- Bidder's assurance that they will warranty and correct any found deficiency of their work within one year;
- Bidder will conform to current COVID state guidelines
- Any other factors that the JUPD board determines are relevant and appropriate in connection with this project.

Rejection of Proposals

The JUPD reserves the right to reject any or all proposals, to negotiate with one or more parties, or to award the contract in the JUPD's best interests, including

proposed contractor's schedule. The JUPD reserves the right to re-advertise for additional proposals and to extend the deadline for submission of the proposals.

Payment Schedule

Contractor will be paid as follows: one third after contract is fully signed (upon submission of invoice); one third at satisfactory completion of relocation and installation of the bridge; and one third upon completion of clean up, removal of debris, remediation of construction grounds and written acceptance by the JUPD (upon submission of invoice), subject to any penalty for extended construction period (see next section).

Payment Penalty for Extended Construction Period

The total payment due to the contractor will be reduced by \$100 per day for every day that the project extends past the number of days indicated in contractor's accepted proposal, unless the delay is the responsibility of the JUPD. "Days worked to complete project" includes any remedial work required by the JUPD's final inspection.

Questions

Any questions on this construction project can be emailed to subcommittee Chair Bruce Blokland by email at bblokland@comcast.net. Questions from interested parties must be submitted no later than 8/4/2021 to receive a timely response prior to the RFP due date. Responses will be posted as an addendum to the Q&A posting found on the Park's webpage under bridge/project-bid-documents.

Contract

The selected contractor will be expected to sign a contract attesting that they agree to perform all work in accordance with both the contractor's proposal and with this Request for Bid unless otherwise agreed to by JUPD.

Requirements

The complete requirements for preparing a response to this RFP are available from the park's website: <https://www.millsriversidepark.org/bridge/project-bid-documents>