



Jericho Underhill Park District
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Towns of Jericho and Underhill Vermont
Jericho Underhill Park District (JUPD) FY24 Budget

The JUPD's Fiscal Year 2024 (FY24) Proposed Budget is respectfully submitted for your review.

For the past 2 years the budgets adopted have been during times of extremely uncertain circumstances due to the pandemic that was facing the world and decisions / directions that the JUPD Board (Board) needed to make with regards to park access via the covered bridge.

After seeking the advice of engineers and with careful consideration, the Board has removed the covered bridge and added handrails to the deck in order to provide a safe entrance to the park. The Board has also decided to not rebuild the covered bridge at this time. The existing abutments are sufficient to support the newer deck and side rails for pedestrian traffic and occasional light vehicular use for many years to come. To date \$58k has been spent from reserve on this project.

JUPD has been awarded a grant of \$30k from the Vermont Department of Forests, Parks & Recreation towards our FY24 trail upgrade project estimated at \$62.5k. Grant reimbursement is expected in FY25.

The pandemic underscored just how important parks are in creating strong, healthy communities. With visitor counts rising 31% and continuing to top over 100,000 per year, the community has spoken. Mills Riverside Park is their destination for a healthy, equitable and nature-rich experience. It is a vital asset in helping our communities thrive and remain competitive. Yet funding for maintaining this public asset is not meeting the growing demand and impact being placed on its resources.

For the creation of the Fiscal Year 2024 (FY24) budget, the Board determined several priorities to focus on that would drive the budget process and reflect the desires of the Management Plan in maintaining a resilient Mills Riverside Park. They are the following:

- Reserves for future capital projects (trails, drive & parking lot, web upgrades) - \$30k annually
- West Fieldstone Trail rebuild – \$62.5k
- Fields - Implement turf fertilization & aeration plan across all park playing fields- \$12k
- Grounds & Buildings – gating park emergency entrance & park / trail kiosk – \$5K
- Expense inflation increase - 3%

To support this plan for FY24, JUPD needs to raise the assessment rate by 10% or to \$60,805 with Jericho paying \$37,699 or \$12,566 every third and Underhill paying \$23,106 or \$5,776 every quarter.

Additional sources of funding to support this plan are-

- Use of reserve funds for trail work, bridge maintenance and park / trail kiosk \$68.5K
- Increase in usage fees
 - Pavilion and Eagles Meadow – increase from \$50 to \$100
 - All fields – increase from \$12.5 to \$15
 - Port-o-let fee of \$100 for all groups over 50; Mansfield soccer, FM \$100 / month; CCSC - \$100

Please contact me with any question.

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FY24 Proposed Budget

| | | Approved 2022 | Actuals 2022 | (7/1/22-6/30/23) Approved 2023 | (7/1/22-6/30/24) Proposed Budget 2024 |
|--------------------------|---------------------------|------------------|-----------------|--------------------------------------|---|
| Revenue | | | | | |
| Donations | Concert Donations | 1,198 | 1,199 | 1,200 | 1,200 |
| | Bridge | - | 1,500 | - | - |
| | General | 500 | 1,419 | 1,000 | 2,960 |
| Town Assessmnts | Jericho | 31,587 | 31,587 | 34,272 | 37,699 |
| | Underhill | 21,058 | 21,058 | 21,005 | 23,106 |
| Rentals | Pavillion/eagles meado | 1,400 | 2,800 | 1,400 | 5,600 |
| | Fields | 3,800 | 3,663 | 3,800 | 4,395 |
| | Commercial Permits | - | 200 | 200 | 200 |
| | Electrical | - | 525 | - | 525 |
| | Portalet Usage Fee | 600 | 800 | 100 | 1,500 |
| Other Income | Interest | 600 | 392 | 663 | 663 |
| RTP Grant | Trails | | | | - |
| Reserves - Transfer From | | 49,027 | 49,749 | 2,535 | 68,448 |
| Total Revenue | | 109,770 | 114,891 | 66,175 | 146,296 |
| Expenses | | | | | |
| Contract Work | Dog waste pickup & st | 1,837 | 2,705 | 1,837 | 2,399 |
| | Snowplowing | 2,000 | 995 | 2,000 | 1,127 |
| | Mowing | 11,800 | 9,470 | 11,800 | 12,154 |
| | Utilities | 320 | 291 | 320 | 300 |
| | Portalets | 4,400 | 6,770 | 4,400 | 6,973 |
| | Web Site | 828 | 828 | 2,848 | 853 |
| Business Expenses | Banking & Accounting | 50 | - | 50 | - |
| | Legal fees | 150 | - | 150 | - |
| | VLCT Membership | 950 | 998 | 950 | 1,028 |
| | Insurance | 1,644 | 1,111 | 1,644 | 1,144 |
| | Postage & PO Box | 300 | 232 | 300 | 239 |
| | Publicity, signage, print | 125 | 201 | 125 | 361 |
| | office supplies | 125 | 159 | 125 | 164 |
| Stewardship Projects | Parking & Drive | 3,000 | 3,330 | 3,000 | 3,502 |
| | Grounds | - | 636 | | 2,583 |
| | Field | - | - | 2,500 | 11,116 |
| | Pond | 1,200 | 423 | 1,245 | 406 |
| | Trails | 1,000 | 375 | 5,000 | 64,948 |
| | Web Site | 3,816 | 4,000 | 500 | - |
| | Buildings & Structures | 500 | 425 | - | 4,000 |
| Concerts & Events | Concerts | 500 | 500 | 500 | 500 |
| Bridge Reconstruction | Legal & Financing | - | 680 | - | - |
| | Communications | - | 774 | - | - |
| | Construction | - | 37,037 | - | - |
| | Engineering | - | 12,319 | 2,535 | 2,500 |
| | Other | 49,027 | - | - | |
| Transfer to Reserves | General | 26,198 | 30,633 | 24,346 | 30,000 |
| Total Expenses | | 109,770 | 114,891 | \$66,175 | 146,296 |

Reserve Accounts FY22-FY24

| Reserve Accounts | FY22 (7/1/21-6/30/22) closed | | | | FY23 (7/1/22-6/30/23) | | | | FY24 (7/1/23-6/30/24) | | | |
|------------------|------------------------------|-----------------------------|---------------|---------------|-----------------------|-----------------------------|--------------|----------------|-----------------------|-----------------------------|---------------|---------------|
| | Beginning | Transfer | Deductions | Ending | Beginning | Transfer | Deductions | Ending | Beginning | Transfer | Deductions | Ending |
| | Balance | from General Fund (+) | (-) | Balance | Balance | from General Fund (+) | (-) | Balance | Balance | from General Fund (+) | (-) | Balance |
| Cash Reserve | 30,467 | 432 | 0 | 30,899 | 30,899 | 80 | 0 | 30,979 | 30,979 | 0 | 0 | 30,979 |
| Bridge | 61,843 | 22,000 | 49,749 | 34,094 | 34,094 | 0 | 2,535 | 31,559 | 31,559 | 0 | 6,000 | 25,559 |
| Trails | 0 | 30,632 | 0 | 30,632 | 30,632 | 30,000 | 0 | 60,632 | 60,632 | 0 | 60,632 | 0 |
| Drive & Parking | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 30,000 | 0 | 30,000 |
| JUPD2020 | 4,191 | 0 | 0 | 4,191 | 4,191 | 0 | 0 | 4,191 | 4,191 | 0 | 0 | 4,191 |
| Total | 96,501 | 53,064 | 49,749 | 99,816 | 99,816 | 30,080 | 2,535 | 127,361 | 127,361 | 30,000 | 66,632 | 90,729 |

