



Jericho Underhill Park District (JUPD) Budget for Fiscal Year 26

Towns of Jericho and Underhill, Vermont

For twenty-five years, Mills Riverside Park has been a community hub for both the Towns of Jericho and Underhill. It represents the commitment that the Jericho Underhill Park District (JUPD) has towards conservation and outdoor recreation. The JUPD is pleased to present the proposed Annual Budget for the fiscal year 2026 (July 1, 2025 - June 30, 2026).

Key Factors Influencing Decisions

Drivers – Managing climate change impacts, community growth, and Capital Improvement Planning (CIP) requirements.

Taking care of what we have—Mills Riverside Park is permanently protected and incorporates a number of zones with permitted and restricted uses. Each zone has different management objectives and challenges. The annual maintenance of these zones comprises 50% of the total budgeted receipts. The remaining 50% supports current year and future CIP projects.

Looking into the Future – The JUPD uses CIP to organize projects into a five-year capital plan. This plan is a working document that is reviewed and updated annually to reflect changing park needs, priorities, and funding opportunities to ensure that the infrastructure exists to advance the JUPD’s strategic and long-term goals and objectives.

Key Activities

2024-25 Key Success (completed & in-process)

- Settlement pond & fishing pond improvement work
- Policies established – Dog, Vendor, Financial
- Trail improvements & wetland mapping - Fieldstone West, Meadow & Connector trails
- Park signage enhanced - dog + general + interpretative
- Parking lot expansion, thanks to both towns’ ARPA investment
- Riparian buffer & off-leash area enhancement
- Athletic Fields - established maintenance standards - aeration, over seeding, and fertilization
- Implemented business objectives with project management tools, mobile payment initiative, Vermont Open Meeting Law compliance, visitor counter
- Scheduled five summer concerts for the community

2024-25 Key Challenges

- Climate change affecting river and stream flows throughout all park zones.

- Impact of park usage growth
- Increasing maintenance & infrastructure costs

2025-26 Key Goals & Objectives

- Celebrate 25 years & park visions
- Support park stewardship of wildlife habitats and sensitive, natural areas
- Seek out grants to maintain and improve accessibility
- Bridge – document plan for infrastructure needs
- Complete CIP

2025-26 Key (Major) Budget Items

- Support rising maintenance costs
- Building reserves to support CIP requirements in future years

FY2025-26 Proposed Budget

The JUPD's Fiscal Year 2025-26 budget shows a balanced budget with reserves to support future CIP and maintaining assets. The proposed budget anticipates \$86,000 in revenue and expenses.

Revenues

To support the FY26 plan, all revenue sources are being increased by 10%. Donations, and facilities rental make up 20% and town assessments 80%. For the town assessment the 10% increase equates to \$68,892, with Jericho paying \$42,713 or \$14,238 every third and Underhill paying \$26,179 or \$6,545 every quarter.

Expenditures

Contracts and annual maintenance comprise 50% of total expenses and are expected to increase by 3%. The remaining 50% is in support of the 5-year CIP plan.

Conclusion

The mission of JUPD is to serve its member communities of Jericho and Underhill by managing Mills Riverside Park for education, conservation, and recreation. The JUPD aims to balance public demand for recreational opportunities while conserving unique natural features and wildlife habitats, ensuring that the park remains accessible and sustainable for future generations.

I wish to express my appreciation and gratitude to the board of trustees for their invaluable leadership and service. Beyond board member involvement, I also want to express my appreciation for the strong community support that we receive from both the Towns of Underhill and Jericho.

Respectfully submitted,
Donna Pratt

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Jericho Underhill Park District Statement of Activity		2022 Actual	2023 Actual	2024 Actual	2025 Approved	2026 Proposed	change	% change
Revenue								
1	44000 Donations							
2	44001 Concert	1,199	1,194	1,380	1,230	1,353	123	10%
3	44002 General	1,419	1,807	2,001	1,988	2,187	199	10%
4	44003 Covered Bridge	1,500						
5	44004 PayPal & Venmo			4	4	1,000	996	100%
6	Total Donations	4,118	3,001	3,385	3,222	4,540	1,317	41%
7	44500 ARPA Award							
8	44501 Jericho			26,660				
9	44502 Underhill			16,340				
10	Total ARPA Award			43,000				
11	45000 Town Assessments							
12	45001 Jericho	31,587	34,272	37,699	38,830	42,713	3,883	10%
13	45002 Underhill	21,058	21,005	23,106	23,799	26,179	2,380	10%
14	Total 45000 Town Assessments	52,645	55,277	60,805	62,629	68,892	6,263	10%
15	46000 Other Income							
16	46001 Interest	392	1,702	2,406	1,872	2,500	628	34%
17	Total 46000 Other Income	392	1,702	2,406	1,872	2,500	628	34%
18	47000 Rental Income							
19	47001 Pavilion/Eagle	2,800	2,850	2,000	2,936	3,230	294	10%
20	47002 Fields	3,663	3,953	3,690	3,963	4,359	396	10%
21	47004 Commercial Permit	200	200	300	205	226	21	10%
22	47005 Portalet Usage Fee	800	1,700	2,000	1,751	1,926	175	10%
23	47006 electrical	525	255	90	263	289	26	10%
24	Total 47000 Rental Income	7,988	8,958	8,080	9,118	10,030	912	10%
25	RTP Grant				30,000		(30,000)	-100%
26	48000 Use Of reserved Funds							
27	48002 Bridge	49,664			2,500			
28	48003 Trails			60,632	8,293		(8,293)	-100%
29	48007 Parking & Drive		27,330	15,670				
30	48008 25th celebration				4,191		(4,191)	-100%
31	Total 48000 Use Of reserved Funds	49,664	27,330	76,302	14,984		(14,984)	-100%
32	Total Revenue	114,806	96,267	193,977	121,825	85,962	(35,864)	-29%

Receipts report footnotes:

1. Increase in donations to be supported by an onsite awareness campaign.
2. Interest increases due to higher reserve balances.
3. Increase in town assessments to support future CIP.
4. Decrease in revenue YTY due to no grants or reserve funding.

Jericho Underhill Park District Statement of Activity		2022 Actual	2023 Actual	2024 Actual	2025 Approved	2026 Proposed	change	% change
Expenditures								
1	100000 Transfer to Reserves							
2	General reserve							
3	Bridge					30,000	30,000	
4	Trails	30,632	30,000		30,000	5,000	(25,000)	-83%
5	Parking & Drive		16,340	26,660	0			
6	Total 100000 Transfer to Reserves	30,632	46,340	26,660	30,000	35,000	5,000	17%
7	60000 Contract Work							
8	60001 Concerts	500	500	500	1,000	1,000	-	0%
9	60006 Mowing	7,930	9,690	8,185	10,000	10,300	300	3%
10	60009 Portalets	6,770	4,740	6,760	5,040	5,191	151	3%
11	60016 Utilities	291	300	355	326	336	10	3%
12	60024 Snowplowing	995	1,135	1,655	1,655	1,705	50	3%
13	60026 Dog Waste Pickup & Supplies	2,705	1,501	2,625	2,666	2,746	80	3%
14	60027 Web site	828	888	888	888	915	27	3%
15	60029 Parking & Drive	3,330	3,400					
16	Total 60000 Contract Work	23,349	22,154	20,967	21,575	22,192	617	3%
17	Annual Maintenance							
18	Pond	423	600	500	850	876	26	3%
19	Parking & Drive				3,572	3,679	107	3%
20	Trail	375			1,500	1,545	45	3%
21	Fields			3,933	4,673	4,813	140	3%
22	Grounds	636	583	1,069	2,800	2,884	84	3%
23	Buildings & Structures	425	5,211	860	1,000	1,030	30	3%
24	Total annual maintenance	1,859	6,395	6,362	14,395	14,827	432	3%
25	80000 Stewardship Projects							
26	80004 Pond				7,500		(7,500)	-100%
27	60029 Parking & Drive			61,294				
28	80003 Trail			71,872	15,800		(15,800)	-100%
29	80006 Fields		19,900					
30	80011 Grounds				11,148		(11,148)	-100%
31	80012 Buildings & Structures			244	9,785			-100%
32	80008 Website	4,000		1,105				
33	80014 Bridge reconstruction	50,523			2,500		(2,500)	-100%
34	25th celebration				4,191		(4,191)	-100%
24	CIP				0	8,865	8,865	
25	Total 80000 Stewardship Projects	54,523	19,900	134,515	50,924	8,865	(42,059)	-83%
26	90000 Business expenses							
27	90001 software licenses & Supplies	159	547	1,099	1,760	1,813	53	3%
28	90002 Postage, PO Box	232	98	96	100	103	3	3%
29	90003 Insurance	1,111	1,374	1,101	1,435	1,478	43	3%
30	90005 VLCT Membership	950	998	1,095	1,206	1,242	36	3%
31	90006 Publicity, Signage, Printing	202	265	383	400	412	12	3%
32	90007 Bank/Accounting Fees		30		30	30	-	0%
33	Total 90000 Business expenses	2,654	3,312	3,773	4,931	5,078	147	3%
34	Total Expenditures	113,016	98,100	192,277	121,825	85,962	(35,863)	-29%

Expenditures report footnotes:

1. Reserves set aside to support future CIP.
2. Contract & maintenance expenses up 3%, maintenance based increased in FY25.
3. Current year CIP spending is down YTY in support of buildup of reserves for future CIP.