

4/15/15 Meeting Minutes

Board Members Present: Andrew French, Marcy Gibson, Livy Strong, Marie Lynch, Carol Smith, Bob Naylor

Board Members Absent: Jim Massingham

Meeting starts: 7pm

Review minutes from last week: One correction (property maintenance company name change). Other than that approved the minutes from 4.1.15

Kelly King: Farmers Market:

Anticipates same size market as last year, plus a new veggie vendor. Big push for using EBT sales, and they had the biggest increase in them in the state last year. Plenty of good programs offered this year, double coupon vouchers, and new offers. We will figure out what to do with the warning sign, and who should deploy it, where to store it, etc.

First date? May 28th-Oct 2nd.

Park Management:

Compost: Things have been going well said Livy! Marcy says some of the old poop bags have failed on her, perhaps we should do away with the old bags if they are starting to deteriorate. Motion: To stop using biodegradable bags and switch to new ones. Passed.

Marie will take off the old dispensers. Andy will install the new dispenser once Marie removes the old one.

Driveway: We will have potholes emerging at some point... not sure who we should have repair them, and if they are \$1000 or more we have to follow the purchasing policy.

Bob: Motion to approach Neil or Charlie to assess the pothole situation once it develops and let us know if it will be over \$1000. Passed. Livy will ask them once it becomes a problem.

Port a lets: Marcy was unhappy about the placement of them, and Livy says that they have already been moved once. Now that the normal spot is dry they should be put back in their normal spot. We will all take a look and see if we like the spot they are in.

Parking lot fence has been destroyed in one spot by a snow plow. Post totally shattered and some rails broken. We will have to buy some rails and posts, and pick up a few extras. Marie will go and get them. Motion: Marie will go and price the post and rails, and buy if they are less than \$200. Passed.

Stone wall: Marie looked at it, it can be repaired but it will not look exactly like the rest of the wall, due to the age of the older cement. She will get an estimate of the cost.

Pond: There is really high water in the pond now, and it is draining down through a metal culvert that is in rough shape. It is pooling down on the grass because of this. We will have to see how it looks in the next few weeks; we may have to find a temporary fix to make it safer and more walkable. Livy will speak to Neil or Charlie to see if they can look at this as well.

Wooden Parking barriers: They have been moved by the snowplow and will need to be put back in place.

Trails: Bob: Jim and Bob walked the trails and made some notes (Passed out several pages of paperwork that outlined everything). See attached pages at the end of the minutes. Very thorough outline of maintenance needed.

Sports: All is well, some sports have started to use the fields.

Summer concert series: Code 11 cannot start in June, so the first Wednesday in July is the Start (July 1st). 5 Concerts.

Publicity:

Livy will post something about Green Up Day on Facebook and FPF. Should we advertise the concert series in the Mountain Gazette? Online should be fine (FPF, Facebook, Website). Should we advertise in the community directory Jericho and underhill \$55? Yes.

Bob: Has not found out about the bench yet, his contact is in CT. He ballpark it though at 25% more for materials, plus an increase in labor as well. Maybe around \$300 total.

Motion to make Carol secretary. Passed. Defacto webmaster will be another position.

Andy will upload wildlife and forestry plan to website.

End at 8:21pm

WP Distance Priority

Lower Park (Parking, Fields, Off Lease)

- Park entrance: repair stone wall
- Parking lot: replace broken fence post
- Covered Bridge: listing 3-5 degrees
- Athletic fields: low areas need fill and reseeding
- Pond: drain pipe above ground at joint, severe leaks
- Pond: drain inflow blocked and too high
- Pond: trees growing over pond, filling in edges
- Settling pond: vertical pipe not connected to underground drain line
- Barn: may want to supply electric power, 1,100'
- Barn: tree overhanging building, cut back
- Pavilion: 2 rails broken off, one more loose
- Gazebo: ↗

Connector Trail (measured from first trail sign behind barn)

- 80 Sign on tree to right (What is it? Should it be here? Others?)
Compass orienteering course marker

Field Stone East (measured from Field Stone East/West signs, moving clockwise)

- 1546 Bridge needs center beam
- 2833 Culvert needs reset
- 3257 Culvert completely above ground, needs reset 1
- 3314 Drainage correction needed
- 3707 Culvert washed downhill 20', needs total rebuild 1
- 3825 Tree across trail needs removal
- 4052 Bridge OK, Fallen tree blocking inflow, needs removal
- 4343 End Field Stone East

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*Subtract 770 ft

Field Stone West (Reset measurement at Connector Trail, lower entrance, moving counter clockwise))

- 620 Trail washout, needs ditching
 - 1180-1220 Trail washout, needs ditching
 - 1340 Culvert OK
 - 1463 Culvert OK
 - 1485 Trail washout, drainage crossover needed
 - 1534 Trail washout, drainage crossover needed
 - 1660 Trail washout, drainage crossover needed
 - 1760 Culvert, tree stump over culvert, clear trail of stump & dirt
 - 1920-1960 Trail washout, needs ditching/drainage correction
 - 1990 Culvert OK
 - 2000-2090 Trail washout, needs ditching/drainage correction
 - 2092 Culvert OK
 - 17 2180-2210 Log & stone walk OK, could use surepack or small stones
 - 18 2233 Culvert OK
 - 20 2094 Culvert OK
 - 21 2625 Trail washout, needs ditching/drainage correction
 - 22 2846 Culvert OK
 - 23 2965 Crossover depression needs stones
 - 24 3160 Crossover depression needs stones
 - 25 3300 Culvert OK
 - 26 3528 Culvert OK
- End Field Stone West

East South Hill

West South Hill



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500 ft
overzoom