

**JERICHO UNDERHILL PARK DISTRICT
MINUTES 9/7/16**

Board Members Present: Livy Strong, Carol Smith, Marie Lynch, Judie Jones, Andrew French,
Jim Massingham

Guests: Bill Escholtz (MMU Cross Country Coach), Josh Ryan (Timber & Stone, LLC)

Meeting was opened by Livy Strong at 7:00 p.m.

1. Cross Country Events
 - a. Bill Escholtz discussed upcoming cross country events scheduled at the park (9/7-5 schools and 10/21-7 schools). High points include of his comments :
 - i. Bus drivers will be instructed to drop off at the Mills Riverside Park and park at BRMS. Parents will also be encouraged to park at BRMS.
 - ii. The races will start and end near the covered bridge.
 - b. The board discussed our practice related to mthese and similar events. Comments include:
 - i. A \$150 security deposit will be assessed and not be refunded if park personnel have to clean up after the meet.
 - ii. \$100 port-o-let charge will be assessed to any race that starts and ends in the park.
 - iii. If problems occur at the 9/7 race, we will discuss the new issues before the 10/21 meet.
2. Josh Ryan updated the board on progress that he has made on the Trail Assessment Plan. Major points:
 - a. Maintenance and repair issues are very similar for each trail.
 - b. Work done on the lower Connector Trail is holding up well. The steepness of the upper Connector Trail aggravates water issues.
 - c. Fieldstone Loop, including some areas that were refurbished in 2014 and 2015, has many issues due to heavy use and lots of water.
 - d. South Hill Loop has similar issues but get less use so the issues are less severe.
 - e. Josh suggested we contact a forester or arborist to cut dead trees so they are not a hazard to future workers.
 - f. Josh left two copies for the board to review.
3. Review of minutes: 2 corrections - Spelling corrected to Wechsler, delete 9/19 BRMS meet, and change 10/23 meet to 10/21. Minutes approved with changes.
4. Carol distributed monthly financial report.
 - a. Checking \$45,326.86
 - b. Power (Capital Improvement) \$20,088.23
 - c. CD \$1,395.23
5. Park Management
 - a. Charlie filled and graded some potholes
 - b. Neil took down some dead limbs
 - c. We declined the offer by an Eagle Scout candidate to put a library lending box in the park.
 - d. Received a check for \$620 from the Chittenden East Youth Football Assoc. for additional field use.
6. Snow plow bid is out.
7. Underhill Board vacancy has been posted again.
8. Livy is meeting with representatives of the Balch family to discuss limited truck access through their property.
9. Meeting adjourned at 9:10.