

**JERICHO UNDERHILL PARK DISTRICT  
MINUTES 10/19/16**

Board Members Present: Livy Strong, Carol Smith, Marie Lynch, Judie Jones, Andrew French,  
Jim Massingham

Guests:

Meeting was opened by Livy Strong at 7:00 p.m.

1. Review of minutes: minutes approved as submitted
2. Financial Report
  - a. CD \$1,398.21
  - b. Power (Capital Improvement) \$20,093.28
  - c. Merchants checking \$6,239.10
  - d. Marie moved to approve report, Andrew seconded, Motion approved
3. Park Management
  - a. Marie reported on driveway exit paving- Companies contacted will bid in the spring
  - b. Trail Assessment Plan-Board members want to reread the Plan to discuss at a future meeting. Jim is still working on a grant proposal for the Field Stone West Loop Trail.
  - c. Marie is investigating purchase of an automatic trail counter to help us assess park use.
  - d. Letter to schools-Judie discussed her first draft of a letter that will inform schools that they need to use our forms to inform us of their intended park use. Over use (including conflicting events) and bus parking has become a problem on some days.
  - e. Livy has contacted Neil Villeneuve to collect the picnic tables and put them back on the concrete pads or in the pavilion.
4. Events
  - a. Board discussed the 10/47 MMU Cross Country meet. Trail markings were done as we asked. Clean up was very good. However, three busses were parked at the park, taking up quite a few spaces and creating congestion on RT 15 after the meet.
    - i. Carol moved to withhold \$75 (½) from the security deposit. Marie seconded. Motion approved (5 approved, Judie abstained).
    - ii. Carol moved to withhold an additional \$75 if buses are parked at the park at the 10/21 meet. Marie seconded. Motion approved unanimously.
5. Budget development
  - a. Marie moved to approve FY2018 Projected Budget of \$46,560. Andy seconded. Motion approved unanimously. Carol will deliver to the towns this week.
6. Other business
  - a. Marie moved to approve a \$50 donation to Front Porch Forum. Andy seconded. Motion. Approved unanimously.
7. Motion to adjourn by Marie Lynch. Seconded by Carol Smith. Meeting adjourned at 8:30.