

JUPD Board Meeting Minutes 11/02/2016

Board Members Present: Oliva Strong, Carol Smith, Judie Jones, Andrew French and Marie Lynch

Board Member Absent: James Massingham

Meeting minutes from 10/19/2016 were approved as submitted

Financial Report:

Merchants bank checking:	\$45,412.79
NEFCU power account:	\$20,098.38
NEFCU CD:	\$1,398.21
Total:	\$66,909.38

Dividend 10/31/2016 of \$5.10

Expenses:

Front porch forum – Donation \$50.00
Carol Smith – Office supplies (stamps) \$9.40
Mountain Gazette – Publicity (four 2x2 ads) \$32.00
MMU – return security deposit \$75.00
P&P septic – port-o-lets \$660.00

Park Management:

- Charlie Weigand fixed the pot holes
- Pedestrian Counters: Marie sent out a link to a couple of websites. Some members couldn't open the link. Marie and Andrew will try to print information on people counters and bring copies to the next meeting. Looking to install this spring.
- Settling pond culvert: Livy will call Charlie Weigand to reset the settling pond culvert while the water is still low.
- Livy met with Robert from Creative Landscaping regarding the stone bench. She showed him where the pipe from the settling pond crosses to the pond. Robert will place the bench above the pipe. Livy also called Brian Balch to get permission for Creative Landscape to use the Balch driveway to access the park to bring the stone bench in.
- Butterfly garden put to bed for the winter. As the board members maintain the butterfly garden will look into getting an apprentice master garden to help. Carol has a friend who is a master garden and she will ask her about apprenticeship master gardener.
- Parking: Someone likes to park a car between the fence post and the port-o-lets (very muddy). Livy has put orange cones there to discourage parking.
- Doggie poop bags have been ordered and hopefully arriving this Monday November 7th.

- Judie wrote a draft letter to the schools informing them of the parks policy and forms. Few changes were recommended. Judie will do a 2nd draft with those changes and send to board members for their review.

Publicity:

- Carol was trained by Ecopixel (until she lost internet access) to be back up for our website.
- Snowplow bid will be removed from website.
- Andrew will create a page on the website that schools can access with the letter that Judie is drafting and forms they need to complete. Andrew will do a draft on the website (not for public viewing) that the board will review at the next meeting
- Public hearing warning (to be held on 11/16/2016) has been posted on the park bridge, town offices in Jericho and Underhill and Mountain Gazette.
- Livy has started to write the annual report.

Events:

MMU XC event went well. 2 cars parked inside the park near the pavilion but otherwise successful. There were no buses in the park as there was school in service so buses could park at Brown's River but concerns about next year event as to where buses would park. Andrew asked if we could look at next year's school calendar and ask MMU to try to schedule the XC race on the in service day again. Judie stated the school calendar should be out in January 2017. Also concerns as with that many runners and parents, the port-o-lets, even though just service required a service the next day as football had a playoff game. Will see if we get charged a third extra cleaning charge for that week. May have to have XC pay extra for port-o-lets.

Trails:

Andrew sent out a digital version of the trail assessment (thank you Andrew). Please review and will discuss at our next meeting. For those who have hard copies please bring them to the next meeting

Balch Property:

Livy spoke with Brian Balch and was informed that an offer was made on the entire property, they have not yet accepted the offer. Brian understands the importance to the park of having a second access and told Livy he would make sure that in the contract (if they accept) that the park would have access from the Balch driveway to access the park.

Football:

Supposedly the last game is this Saturday (all they paid for). There is a new lock on the shed that we need (the board members) need to get keys for. Jim Driscoll had his car park inside the park this past Saturday during playoffs. Andrew will send an e-mail to Joe Gay requesting a key

to the shed. Verifying that this Saturday's game is the last and informing him of Jim Driscoll ignoring our rules.

Meeting was adjourned at 8:27pm

Respectfully submitted

Marie M. Lynch