

**JERICHO UNDERHILL PARK DISTRICT
MINUTES 12/6/17**

Board Members Present: Andrew French, Livy Strong, Carol Smith, Marie Lynch, Judie Jones, Jim Massingham, Paul Noel

Meeting was opened by Livy Strong at 6:58 p.m.

1. Public comment - No Public comment
2. Review of Minutes – Carol moved to approve minutes. Judie seconded. Nov. 15, 2017 minutes were approved as corrected.
3. Financial Report
 - a. NEFCU (Capital Improvement) \$31,600.36
 - b. Community Bank checking \$34933.52
 - c. Total \$66,533.88
 - d. Marie moved to approve report. Andrew seconded. Motion approved
4. Park management
 - a. Neil cleared several downed trees from the Fieldstone East Loop Trail.
 - b. Paul repaired a hole near a culvert on the Fieldstone West Loop Trail
 - c. Livy suggested that we review the specs for the mowing bid at our next meeting. She will e-mail the old documents for review.
 - d. Marie reset the people counter. Park usage for November was 6,113.
 - e. All port-o-lets have been removed for the winter.
 - f. Jim reported that the RTP Pre-Application has been submitted. This grant will help us complete the renovations to the Fieldstone West Loop Trail.
5. Events
 - a. The January 118 2018 meeting is the Annual. Carol will bring copies of the budget for the public.
 - b. Livy will start work on the summer concert series.
6. Publicity
 - a. Livy has written the board report for the Jericho and Underhill annual reports.
7. Marie moved to adjourn. Carol seconded. Motion approved. Meeting adjourned at 7:40.

Respectfully submitted
Jim Massingham