

**JERICHO UNDERHILL PARK DISTRICT
MINUTES 10/17/18**

Board Members Present: Judie Jones, Suzanne Graham, Marie Lynch, Jim Massingham, Carol Smith,
Livy Strong, Dave Williamson
Guests: Nan Campbell & Lisa Abair, representing the UID PTO

1. Livy called the meeting to order at 7:00
2. Public Comment: Nan and Lisa, expressed concern that the flags they had set out to mark the course for the Halloween Hustle were taken by someone before their race. Livy explained that she had come across them and, not understanding why they were there, picked them up. The issue was resolved.
3. Review of minutes: Motion to approve September 3 minutes, as amended, made by Judie. Carol seconded. Motion approved.
4. Financial Report
 - a. We reviewed the report of the Treasurer:

Community Bank checking	\$46,289.36
NEFCU (Capital Improvement)	<u>\$36,748.78</u>
Total	\$83,038.14

Dave moved to approve report. Judie seconded. Motion approved
5. Park management
 - a. The Work Day was cold and rainy. Two families helped. Mums were planted, litter cleaned up, and branches cleaned up. Since we traditionally have very few volunteers, Livy wondered if we should continue the Work Day concept.
 - b. The L.L.Bean store in Burlington would like to send a group to do community service. We agreed to accept their assistance.
 - c. Jim had no report on the RTP grant. His emails and voice mails to the Dept. of Recreation have not been returned so nothing to report. He will keep trying.
 - d. Jim reported on a quote for athletic field turf maintenance. He distributed a new quote for a smaller amount of work. Board members had many questions. Jim will invite a representative of S&D Landscapes to a future meeting.
 - e. Livy will call P&P Septic to have the port-o-lets removed.
 - f. Schill Landscaping will do one more mowing and brush hog. That will conclude the lawn care for the season.
 - g. We need new fence rails for the gate. Marie will take care of it.
 - h. Dave suggested we prepare and install signs to designate an area of the parking lot for school buses. There remains a concern that buses create problems in the park and the neighborhood during large events. Dave moved to investigate and plan a bus parking corridor to the south side of the exit driveway. Marie seconded. Motion approved. Dave volunteered to take on the project.
 - i. Dave reported that the Lions Club will put off until spring floor sealing at the pavilion.
6. Events
 - a. Cross Country events went well this month except for the unscheduled BRMS event that occurred. In addition to the unscheduled meet, spray paint was used to mark the course instead of flour as we require. Flags and surveyors tape was also left for board members to clean up. Carole moved to keep the \$150 security deposit to highlight the problem. Judie seconded. Motion approved.
 - b. The Big Sit occurred last Sunday. It was held by a local group of bird watchers.
 - c. Livy discussed the Official Warning for the Nov. 21 Budget Hearing.

- d. Livy has been putting lots of information of Front Porch Forum. It has become one of the best ways for the board to communicate with the community. FPF annual fund raising drive is currently going on. Marie moved to contribute \$60 for Jericho and \$40 for Underhill to the Front Porch Forum annual fund drive. Carole seconded. Motion approved.
 - e. Livy reported on her attendance at the Developmental Review Board (DRB) where the donation of the Charron property was discussed. DRD asked Livy what our plans are for this donation. Since the property has not yet been donated, we have no plans for its use.
7. Jim moved to adjourn. Carol seconded. Motion approved. Meeting adjourned at 8:30.

Respectfully submitted
Jim Massingham