

**JERICHO UNDERHILL PARK DISTRICT
MINUTES 11/7/18**

Board Members Present: Judie Jones, Suzanne Graham, Marie Lynch, Jim Massingham, Livy Strong,
Dave Williamson

Board Members Absent: Carol Smith

Guests: Aaron Smith (S&D Landscapes, LLC)

1. Livy called the meeting to order at 7:00
2. Public Comment:
3. Review of minutes: Motion to approve amended October 17 minutes made by Dave. Judie seconded. Motion approved.
4. Park management
 - a. Jim reported that the RTP Pre-Application has been accepted.
 - b. Aaron met with the board to discuss improved athletic field maintenance. He suggested aeration, drag, top dress as a first step. Using this strategy, over time the low spots would be filled and the overall condition of the field/s would improve. If we choose to begin with only one aeration per year, fall is the best time to start this process. Twice a year is optimal. Weed killer and fertilizer are additional strategies that will improve the grass surface.
 - (1) Jim moved to spend up to \$683 to aerate the upper field this fall. Judie seconded. Motion passed. Jim will follow up with S&D Landscapes.
 - (2) The board will discuss field maintenance as part of the next budget cycle.
 - c. Ditch clearing along several trails was done by Livy and community volunteer Barry Girard.
 - d. Four picnic tables need to be moved. Dave, Livy and Jim will take care of it next Saturday.
 - e. October people count is 16,535 (251/day) visitors.
 - f. A complaint regarding horse droppings was discussed.
6. Events
 - a. Judie reported on her call to BRMS Principal Kevin Hamilton regarding the un-scheduled cross country meet. She mentioned that the directions painted on grass confused runners at other meets. Kevin said he will forward the security fee.
 - b. The annual board budget review has been announced (Nov 21, 7:00 pm).
 - c. Dave and Livy are up for reelection next March. They need to get petitions at their town hall.
 - d. The DRB meeting about the Charron property is scheduled for Dec. 13. Livy will attend.
7. Marie moved to adjourn. Suzanne seconded. Motion approved. Meeting adjourned at 8:12.

Respectfully submitted
Jim Massingham