

**JERICHO UNDERHILL PARK DISTRICT
MINUTES
12/4/19**

Board Members Present: Judie Jones, Jim Massingham, , Donna Pratt, Livy Strong, Carol Smith, Dave Williamson

Board Members Absent: Suzanne Graham

Guests: Nathan Cote and Mark Cote (Blow and Cote)

1. Livy called the meeting to order at 7:00.
2. Public Comment:
 - a. No public comment.
3. Review of Minutes: Judie moved to approve Nov. 20 minutes as corrected. Carol seconded. Motion approved.
4. Livy reported that Donna Pratt has been appointed to the JUPD by the Jericho select board.
5. Financial Report
 - a. We reviewed the report of the Treasurer:

Community Bank	\$28,600.71
NEFCU	<u>\$64,500.24</u>
	\$93,100.25

NEFCU accounts	
Contingency	\$30,000
Bridge	\$34,500.24
Trails	\$0
Fields	\$0
 - b. Jim moved to approve the report. Dave seconded. Motion approved.
6. Park Management
 - a. Livy reported on the people count for November: 7,563 total, 126/day.
 - b. Livy asked about the new signs. Jim explained that he has not yet ordered the new signs. Livy volunteered to order them. When they are received, Dave and Jim will install them.
 - c. We discussed ice skating on the pond. The board has no interest in encouraging skating at this time.
 - d. Carol reported that P&P will be coming to the park in December to investigate our issues from the holding pond to the fishing pond. She will let board members know when they will be here so they can attend.
 - e. Nathan Cote and Mark Cote (Blow and Cote) reported their thoughts regarding the structural condition and repair of the covered bridge.
 - (1) They feel that the original structure did not adequately support the sides and roof. The current lean is a result of the lack of structural support. Their replacement will include redesign of the structural components to keep the new bridge plumb.
 - (2) AOT has a list of pre-qualified bridge builders that may be helpful when we put the project out to bid..
 - (3) The Agency of Natural Resources will need to sign off on the project because of potential impact on the Browns River.
 - (4) If Blow and Cote is awarded the contract, will save as many of the rafters and roof boards as possible. Roofing will be new material.
 - (5) They suggest putting the project to bid in April, 2021. December or January might work better for us.
6. Other business
 - a. January 1, 2020 meeting has been canceled.
7. Carol moved to adjourn. Seconded Judie. Motion approved. Meeting adjourned at 8:28.

Respectfully submitted
Jim Massingham