

**JERICHO UNDERHILL PARK DISTRICT  
MINUTES  
9/18/19**

Board Members Present: Suzanne Graham, Judie Jones, Jim Massingham, Livy Strong, Carol Smith,  
Dave Williamson

Board Members Absent:

Guests: Nate Smith

1. Livy called the meeting to order at 7:02.
2. Public Comment:
  - a. Nate attended to see how the board functions. He may be interested in filling the vacant Jericho board seat.
3. Review of Minutes: Dave moved to approve Sept. 4 minutes. Carol seconded. Motion approved
4. Financial Report
  - a. We reviewed the report of the Treasurer:

Community Bank	\$37,107.77
NEFCU	<u>\$64,288.91</u>
	\$101,396.68
  - b. Carol has added new detail to the NEFCU summary in the monthly report. She created a NEFCU summary that shows savings for Contingency, Bridge and Trails. We may wish to add further capital needs items such as pond repair, parking, etc. to this report at a future meeting.
  - c. Jim moved to approve the report. Suzanne seconded. Motion approved.
5. Budget
  - a. There was a great deal of discussion regarding the budget. A few adjustments were made to the proposed budget, Assets, Capital Improvements and Expected Expenditures summary and the letters to the select boards.
  - b. The primary budget questions revolve around a philosophical position: Given the urgent need to fund structural repairs to the covered bridge, will the board reduce several important budget lines and to create a new budget line to fund covered bridge repairs or are other ongoing capital expenses so important that they need to be funded, at least partially, at the same time as we prepare to repair the bridge. We agreed to shift the majority of FY20 funds from trail maintenance and some other areas to the covered bridge repair fund in FY21. Repairs to the covered bridge are estimated to be \$80,000 or more. We have budgeted \$22,000 to begin saving for this repair. The Trails and Maintenance line has been reduced to \$5,000.
  - c. Given the anticipated expense of repairs to the covered bridge, this will be a major budget expense for several years.
  - d. The board agreed not to apply for a RTP grant for trail renovation next year.
  - e. Jim moved to approve the FY21 Budget of \$59,745. Suzanne seconded. Motion approved.
6. Park Management
  - a. Jobs To Do List - Loren Strong did a number of jobs from the list including the freeing the shed door which did not slide open.
  - b. Jim and Dave submitted an updated Jobs To Do List. They made suggestions to improve the signage in regard to dog waste and on leash/off leash use. We hope for further discussion at a future meeting.
  - c. Snow plow bids have been posted.
  - d. The board vacancy has been posted.
7. Events
  - a. Harvest Market is coming up. The Harvest Market Committee will use 12 of our tables. There will also be a Fun Run at the park.
8. Suzanne moved to adjourn. Dave seconded. Motion approved. Meeting adjourned at 9:05.

Respectfully submitted  
Jim Massingham