

JERICHO UNDERHILL PARK DISTRICT
MINUTES
8/19/2020

Board Members Present: Livy Strong, Dave Williamson, Donna Pratt, Tom Cota,
Bruce Blokland
Absent: Jim Massingham
Guests: Dan Lerner

1. Livy called the meeting to order at 7:00 pm
2. Public Comment: No public comment
3. Review of Minutes: Tom moved to approve the Aug. 5 minutes. Donna seconded. All in favor. Motion approved.
4. Financial Report: Donna clarified the 3 reports submitted. Discussion of the affects of COVID on the P+L vs. Actual numbers, and the “expanded view” of the maintenance acct. Tom moved to approve the financial report. Livy seconded. All in favor. Motion approved.
5. Park Management:
 - a. Livy discussed the Social Distancing requirements & COVID Liability statements. Both forms will be linked to reservation forms for the Pavilion and Eagle Meadow.
 - b. Maggie Swanke, from MMU Global Service Project, will organize and supervise 2 projects this coming Sunday (Japanese Knotweed removal and Trail cleaning). Donna will contact Maggie for a future project concerning the Butterfly Way Station. Maggie will also get a group to paint the fences by the bridge Oct. 4
 - c. Tom brought forward a request for \$2500.00 for “Fall Cleanup” trail maintenance. Scope of the work would include ditching, cleaning culverts, and spreading gravel to help shore up the WFS, EFS, and SHL trail systems. \$1200 would go to equipment rental and up to \$1300 would go to materials. Tom will submit a written breakdown of the project next board meeting. Donna moved to approve the request. Livy seconded. All in favor. Motion approved.
 - d. Tom discussed the Buildings and Communities Grant Program that he shared with the board earlier. Because we would need to be “shovel ready” by mid September it was decided that we would look to apply for grant funding (to go towards bridge repair) beginning next Spring.
 - e. Livy updated the board on a dog incident where an off leash dog snapped at a passing jogger. Incident was resolved by those involved.
 - f. Livy discussed a request by Pebble Art Workshop to present classes at the Pavilion. This would require a commercial license from the park. The board agreed to the workshop. More information to follow.

- g. Livy discussed a request by a professional photographer to set up a picture taking operation within the park. More information was needed by the board before any decision will be made.
 - h. Livy brought forward the need to replace flowers in the park with some fresh Mums. Funds are in the budget to accomplish this job.
 - i. Fall Soccer schedule is in place. No concerns from the Board or Emmett Manning
 - j. Livy checked with Tom and Dan regarding Publicity & the Website. Both gentlemen will work on the calendar update and place a call for Snowplowing Bids on the website as well.
6. Other business: Dan is “almost” a board member. The Jericho Select Board failed to get him on their schedule so hopefully he will be “ordained” in the near future. We’re all pulling for you!
7. Tom moved to adjourn. Dave seconded. Motion approved by all. Meeting ended at 8:00 pm.

Respectfully submitted,
Dave Williamson