



Jericho Underhill Park District P. O. Box 164 Underhill, VT 05489

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**Jericho Underhill Park District
MINUTES
6/7/23**

Board members present: Bruce Blockland, Jim Massingham, Donna Pratt, Kim Spaulding, Livy Strong, Chris Tardie & Dave Williamson

Board members absent:

Guests:

1. Livy called the meeting to order at 7:00 p.m.
2. Public comment: No public comment
3. Review of minutes
 - A. Minutes were reviewed. Dave moved to approve the 5/17/23 minutes. Bruce seconded. Motion approved with one abstention
4. Financial Report
 - A. Donna presented the Financial Report as of 5/31
 - B. Current Accounts:

JUPD Muni checking	\$31,785.61
JUPD Power	\$131,121.15
 - C. Donna moved that we make the second field maintenance payment and the kiosk construction cost, the amount not to exceed \$5,000. Jim moved to second. Motion approved unanimously
 - D. Jim moved to accept the Financial Report. Livy seconded. Motion approved unanimously
5. Park Management
 - A. Livy reported that our ARPA request fully funded by Jericho and Underhill. This means that the improvements to the parking area can proceed

- (1) Chris urged the board to work with the two towns to purchase materials at their municipal rate. The remainder of the project will be put out to bid
 - (2) Chris has prepared bid documents. He will publish ASAP
 - (3) The project will be done in August, Sept or Oct. Parking may be disrupted for a couple weeks
 - B. Trail Grant is still progressing slowly. Donna hopes the contract with the state will be concluded in June. Bruce will be meeting with the contractor on July 6
 - C. Emergency Entrance
 - (1) Bruce suggested that we put in two posts and put in barbed wire to act as a gate. A real gate can be added later if this solution does not work
 - (2) We will work on this entrance later in the summer
 - D. Bruce and Chris reported that after all their work, the People Counter cannot be repaired. Jim moved to purchase two new bidirectional people counter units at a cost not to exceed \$1,000. Livy seconded. Motion approved unanimously. Bruce will follow-up
 - E. Yard signs will be put up this week. This is done in response to a request from the Land Trust. They announce that the property has been conserved forever.
 - F. Donna will pick up the new kiosk tomorrow. She and her husband, Bob, will install it this week. Dave and Chris will remove the old signs tomorrow. Several board members will be helping with the project on Saturday
6. Events
 - A. A request for an ice cream truck to sell during summer concerts has been made.
 - (1) Donna strongly urged the board to develop a policy as this question has come up in the past. Additional discussion will follow at another meeting. Jim will prepare a draft policy to get discussion started
 - (2) Jim moved to permit the sale of ice cream by a food truck at 2023 summer concerts. There was no second. The motion was not advanced
7. Publicity
 - A. EcoPixel has agreed to have the new website, including a donation page, up and running within a few weeks. The cost of \$2,302 has already been approved
8. Other business
 - A. Donna has spoken with Andy Forsburg of the JUFd. He volunteered to work with us to make decisions regarding installation of an AED. The fire department is hoping to interest local folks in bulk purchase through the fire dept. Andy suggests a sign on the new kiosk encouraging people to call 911 in case of emergency
9. Management Plan, Draft 7 was reviewed in detail. Jim will make changes and send new draft to board members
 - A. Donna moved to approve the Management Plan with correction of typos as submitted by Bruce. Dave seconded. Motion approved. Jim will make changes and distribute

B. Livy will research the requirements so we can set a date for a public hearing, warning and voter approval. We will decide the dates at our next meeting

10. Jim moved to adjourn. Chris seconded. Motion approved. Meeting adjourned at 8:42 p.m.

Meetings will be suspended during the summer. Next meeting will be August 21.

Respectfully submitted,

Jim Massingham