



**Jericho Underhill Park District P. O. Box 164 Underhill, VT 05489**

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**Jericho Underhill Park District  
MINUTES  
9/6/23**

Board members present: Bruce Blockland, Jim Massingham, Donna Pratt, Kim Spaulding, Livy Strong, Chris Tardie & Dave Williamson

Board members absent:

Guests:

1. Livy called the meeting to order at 7:02 p.m.
2. Public comment: No public comment
3. Review of minutes. Livy moved to approve the 8/16/23 minutes. Kim seconded. Motion approved unanimously
4. Financial Report
  - A. Donna presented the monthly financial report for FY24 - July and August month ends. July was previously reported and approved
    - (1) Current Accounts:
      - a. UB - JUPD Muni checking \$17,448.39
      - b. NEFCU - JUPD Power \$133,516.58
    - (2) Bruce moved to approve the FY24 financial report for August month end. Livy seconded. Motion approved unanimously.
  - B. Donna presented the FY23 year in review and recommended transferring funds from FY23 net income to the following accounts:
    - (1) Drive and Parking Reserve accounts: \$16, 340 (Underhill ARPA Award)
    - (2) Cash Reserve: \$949 (interest one both accounts)
    - (3) Donna moved to approve the FY23 year in review and the transfer of funds as documented above. Dave seconded. Motion approved
5. Park Management

- A. Chris gave an ARPA update. Work is tentatively scheduled to begin October 9. Chris shared a press release that he has written. He will post on the kiosk and the Mountain Gazette
  - B. Bruce reported on trail work. More aggregate has been delivered. Rain has been an issue but work is progressing well. The work may stretch into October
  - C. Livy has met with the family that wishes to install a memorial bench and a maple tree. Creative Landscaping will plant the tree. The family will purchase, install and anchor the bench. Kim will document our discussion and send details to the family
  - D. Livy has a new sign for red barn. It replaces an existing sign. Bruce and Dave will install
  - E. The emergency/maintenance gate has settled since installation and drags on the ground. Bruce and Dave will make some adjustments
  - F. Livy brought up the fall job list. Picnic tables need to be moved after Harvest Market
6. Publicity
- A. Website has been updated and is ready to accept donations
  - B. Management Plan will be posted on the website before the public hearing on October 16. Livy will publicize
7. The draft Facilities Use Policy was reviewed and edited
8. Other business
- A. Bruce brought up the idea of separating cross country ski tracks from other winter foot traffic. He will explore options and report back
9. Livy moved to adjourn. Dave seconded. Motion approved. Meeting adjourned at 8:37 p.m.

Respectfully submitted,  
Jim Massingham