



Jericho Underhill Park District P. O. Box 164 Underhill, VT 05489

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Jericho Underhill Park District
MINUTES
11/1/23

Board members present: Bruce Blockland, Jim Massingham, Kim Spaulding, Livy Strong, & Dave Williamson

Board members absent: Donna Pratt, Chris Tardie

Guests:

1. Livy called the meeting to order at 7:04 p.m.
2. Public comment: No public comment
3. Review of minutes. Dave moved to approve the 10/18/23 minutes. Bruce seconded. Motion approved unanimously with one abstention (Livy Strong)
4. Financial Report was postponed
5. Park Management
 - A. Driveway/parking improvements
 - (1) Dave reported on progress of the driveway/parking renovation. The work is moving along nicely. The top coat has been delayed due to issues acquiring crushed rock. The dry well cover has also been delayed due to back order
 - (2) Dave brought up concerns with people driving over the dry well if we do not fence it off. He also has concerns about where drivers will exit field parking
 - (3) Chris provided by email a summary of unanticipated additional costs
 - (4) Dave moved to install 2"x8"x8' pressure treated boards and hardware on the 6"x6" posts on the north side of the parking area to keep traffic organized and under control, cost not to exceed \$1,600. Livy seconded. Motion approved unanimously
 - (5) Dave moved to purchase 6"x6" posts to be installed around the dry well to keep vehicles off the cover, cost not to exceed \$150. Livy seconded. Motion approved unanimously

- (6) Dave move to approve additional expense for work work by Terrain Tek as Chris summarized, not to exceed \$7,000. Kim seconded. Motion approved unanimously
 - B. Port-o-lets have been removed for the winter
 - C. Annual brush hogging has been completed
 - D. People counter has not been working. Bruce will try better batteries
 - E. Playing field maintenance plan
 - (1) Dave will report later
 - F. Bridge weight limit was discussed. Chris has communicated with Cricket McCusker, PE, T.R. Fellows Engineering. She has not done a recent engineering study but believes that the current weight limit of 10,000 lb. is safe
6. Events
- A. There were a number of problems at the recent MMU cross country meet. All concerned parking. The most serious were parked buses on the MRP parking lot (they had been directed to use off site parking) and too many cars for the designated area. Dave will communicate with MMU
7. Publicity
- A. Updates on park work have been posted
 - B. The website donation link working
 - C. The new Management Plan has been posted to the website
 - D. The Budget Public Hearing is Nov 15. Livy will be absent. Warning has been posted
 - E. Snow plow bid has been posted
8. Other business
- A. Annual Zoom payment is due. The cost is roughly \$150/yr. We do not use it like we did during COVID. There was no interest in continuing this expense at this time
9. Jim moved to adjourn. Livy seconded. Motion approved. Meeting adjourned at 8:20 p.m.

Respectfully submitted,
Jim Massing ham