



Jericho Underhill Park District

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Jericho Underhill Park District
MEETING MINUTES
03/20/2024

Board members present: Donna Pratt, Kim Spaulding, Livy Strong, Chris Tardie & Dave Williamson

Board members absent: Bruce Blokland

1. Livy called the meeting to order at 7:00 p.m.
2. **Public comment.** No public comment
3. **Review of minutes.** Corrections for 3/06/24 minutes were sent to Bruce. Will look to approve next meeting.
4. **Financial Report.** Donna reported the following:
 - A. Check for '23 mowing was sent to Mike Stromme. We are still waiting for the check to be cashed.
 - B. Donation page on the website is now up and running.
 - C. March continues to be a slow month. Reported *Receipts*: \$4,278.95, *Expenses*: \$4,057.89
5. **Park Management.**
 - A. Update on culvert work: Bids are due by April 26th. Three requests for bid were sent directly to Chris Wells, Chris Poley, and Rabbit Tracks.
 - B. Update on Parking Lot: Chris pointed out that the parking area was still too wet to do any additional work. We are still waiting for the delivery of the dry well cover. Dave and Chris will put up stakes around the parking area field prior to the eclipse on April 8th.
 - C. Dave posted "MUD SEASON" signs on park grounds. Trails are still wet and fragile.
 - D. "Dog Issues" brought up at selectboard meetings: Chris and Donna spoke at the Jericho meeting. Kim and Livy spoke at the Underhill meeting. Both groups felt that their points, concerning disregard for leash rules and utilizing town ACOs at the park were positively

heard by the selectboards. The next step will be for the two towns to create a *Task Force* to further look at the problem.

- E. PORT-O-LETS will be delivered first week in April. Dave will stake down the 2 smaller units to prevent any vandalism.
 - F. Moving Picnic Tables: We will wait to move tables out of the pavilion as fields are still too wet to drive on. Livy will speak to Xaviar about saving the 2 larger picnic tables and removing the smaller one at Eagles Nest.
6. **Board Vacancy.** We continue to have a vacancy on the board representing the town of Underhill. Dave will place another *plea* on FBF.
7. **Publicity.** Donna has been in touch with the website developer looking into developing a QR code that can be placed around the park. Also looking into VENMO.
8. **Other Business.**
- A. Eclipse readiness: Activity at the park should not be called or perceived as an event. Donna will create a sign for the website. Chris will create a sign for the entrance as well as additional NO Parking signs for the stakes around the front field. We also need to refresh the 911 sign.
 - B. “Proposed slate of officers” for 2024 are the following Chair: Chris Tardie, Vice Chair: Dave Williamson, Secretary: Bruce Blokland, Treasurer: Donna Pratt. We will vote at next meeting. We will also talk about developing a Job Description Notebook regarding what job areas be taken on by the board members.
 - C. Vendor Policy Draft #2: We should be looking at the rewording of Conditions 1, 2, and 4. We will talk about this at the next meeting.
 - D. Regarding an email by Bob Devost (Jericho resident): Livy will handle the boards position.
 - E. Future Bridge Needs: We need to look at the “under deck support” that was brought to our attention by Chris T. We need clarification on what the repair entails. After we have that info Dave will get in touch with Todd Riordan (park neighbor) to see if he can help with this. The Board also needs to get more aggressive about saving for bridge repair/replacement. Do we need to look at increasing town monies for this budget line item?
9. **Adjournment.** Dave moved to adjourn the meeting at 8:30 pm. Livy seconded.

Respectfully submitted,
Dave Williamson