



Jericho Underhill Park District

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Jericho Underhill Park District
MEETING MINUTES - DRAFT

Jericho Underhill Park District Minutes: June 4, 2025

Present: Dave Williamson, Bruce Blokland, Kim Spaulding, Donna Pratt, Paula VanDeventer, Chris Greenwood

Absent: Olivia Strong

1. meeting opened at 7pm

2. Business meeting:

Public comment: no public attending

Motion to approve 5/21/2025 minutes: Paula / Chris. Passed unanimous

3. Financial Review: No outstanding vendor invoices-Donna

Chris has been added to quick books account... training

4. Park Management

-- Bridge Repair-- Bruce

2 bids received since last meeting

Poulin Co. \$8,000. No prior experience

Blow & Cote \$9,950 Familiar with work

Donna--- have Cricket inspect next year

Motion to accept Blow & Cote Donna/Paula Passed unanimously

---Code of Conduct submitted by Livy

Paula to update Code of Conduct and submit to board for possible approval/adoption at next meeting.

---work dates for July concerts

Livy to publish dates in Mountain Gazette @ approximately \$200.

Motion to authorize Livy to publish summer concerts (1/4 page or less) not to exceed \$200 Paula/Donna-- approved unanimously

---Watering park's gardens (4 gardens)

Welcome garden—Creative Landscape lent us a large water reservoir (300 gallons)

Kiosk - ½ barrel

Bridge-- ½ barrel

Pavillion—1/2 barrel

Stone wall

Donna has been watering every other day . Takes 1-1 ½ hours

Dave will donate a rain barrel for stone wall area. A mechanical pump to use to draw water from the river will cost about \$300.

--Handicapped parking sign

Dave has identified a need for a second sign.

Dave will purchase and install a second sign. "my parking sign.com"

Informational topics

Welcome Garden

Waiting on signage

Dave will buy a plant as a temporary place holder for the center spot.

UPDATES

Field Stone West erosion control—Bruce--- Rabbit Tracks will do mid/late June.

Donna and Livy are backup contacts.

Field Stone East trail work---Bruce—will do RFP –grant

25 th Anniversary Celebration

August 16, 2025 10 am- 2pm rain date 8/23/2025

--music: The Buck Hollers Band -- Booked by Livy

--Corn Hole – independent play. Dave will procure

--Garden Dedication – at 11 AM

--Chris Gluck—kid's art project—Fairy Houses

--River Rock Art – independent need paint and brushes

--Gnome Trail—kids will hunt for the gnomes

--Food Trucks—inside the park

--River Race—at 1:30 pm tennis balls ? \$1 donation per ball?

Publicity! Needs to be posted/planned

MRP poster- Donna--no update

Ash trees -- Bruce—no update

Venmo—Donna—has venmo set up on the new phone

QR codes—Donna—put them in the 2 kiosks

Possibly use a stand up acrylic sign for the music events

CIP due by September 17,2025

Financial Policy on our website? In the repository

Adjourn 8:45 pm kim/Chris

Respectfully Submitted,

Kim Spaulding

Meeting Recordings

Use the link below to access meeting recordings.

Note: Recordings are posted once minutes have been approved and are available for 30 days.

<https://drive.google.com/drive/folders/1VDckTyvioosbWqEacYly9pgrzYdM8mzi>