



Jericho Underhill Park District P. O. Box 164 Underhill, VT 05489 802-899-1141

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Jericho Underhill Park District MEETING MINUTES- DRAFT

Jericho Underhill Park District---Minutes: October 1, 2025

Present: Livy Strong, Donna Pratt, Dave Williamson, Paula VanDeventer, Kim Spaulding, Chris Greenwood

Absent: Bruce Blokland

Public Present: none

1. Meeting called to order by Livy Strong at 7pm.
2. Adjustments to Agenda: none
3. Business Meeting:
 - Public Comments: none
 - Review of Minutes from Sept 17, 2025 - accepted with amendments
Dave/Paula/unanimous
4. Park Management Park Management using Trello boards for reference: ([Maintenance](#), [Projects](#), [Operations](#)):

Board Decision/Discussion Needed:

- Budget Discussions & Capital Improvement Plan

Budget discussion: Donna Pratt Chris Greenwood will assist, getting named on accounts

Net loss from last fiscal year \$7,638.

Mowing \$8,300 not billed yet, will put in accruals

Bridge: repairs budgeted \$2,500. Cost \$10,325 will pay out of reserves

Need liability form for volunteers.

Bridge replacement fund. Will try to save \$30,000 per year over next 5 years for catastrophic

Bridge replacement: est: \$200,000.

EAB \$4,675 / year

CIP 5 year plan: 50% of total budget is maintenance, business expenses, fields, bridge, trails

50% projects and CIP

Grants require money up front, then reimbursed.

Will continue to review CIP

- Fieldstone East RTP RFP responses (10 mins)

Grand Isle Gophers : A repair: \$6,750

B replace \$9,250

SWP LLC base trail repair \$4,160

Rabbit Trax \$26,399.28

Nexus Construction \$9,500.

Will review with Bruce when he returns before awarding contract.

Informational Topics:

- Poster sales have 8 residual posters

Sold: \$2,926

Holiday market @ community center 12/7/2025 08-1700

Chris Greenwood will man the table

- Ash tree have money in CIP plan
- No Hunting signs:

Voss : has plastic \$1.01 and aluminum \$1.74 \$20. Shipping

Aluminum nails 400@ \$45

Motion buy 200 aluminum signs from Voss @368 + nails. Not to exceed \$500.

Will hopefully hang in December

Dave/Chris/ unanimous

Update Only:

- Harvest Market. Busy
- Snow plowing contract : Livy spoke to Chris Poley will detail costs
- Riparian buffer looking good, will adjust fence in the spring
- Trail accessibility walk 10/16/2025
- MMU cross country race 10/18/2025 dave will call Bill E
- Annual fall tasks 10/25/2025 will make list next meeting
- Election process. Paula and Livy will talk
- Interpretive signage reached out to Gary Irish. Will adjust
- Check/repair bridges Bruce
- Welcome garden Plants to be replaced, and winter care discussed with creative landscapes
- Venmo sign in off leash area. In progress
- Assistant treasurer : Not quite complete.. Chis and Donna meeting regularly
- Memorial donations: Riani - Red maple and new bench in off leash area. Will require watering

5. Other Business:

- Dog incident. Livy is following up

Motion: to adjourn @2113 - Dave/livy/unanimous

Respectfully submitted,
Kim Spaulding

Meeting Recordings

Use the link below to access meeting recordings.

Note: Recordings are posted once minutes have been approved and are available for 30 days.

<https://drive.google.com/drive/folders/1VDckTyvioosbWqEacYly9pgrzYdM8mzi>