



Jericho Underhill Park District P. O. Box 164 Underhill, VT 05489 802-899-1141

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Jericho Underhill Park District MEETING MINUTES

Jericho Underhill Park District---Minutes: March 18, 2026

Present: Olivia Strong, Dave Williamson, Donna Pratt, Paula VanDeventer, Kim Spaulding, Chris Greenwood via zoom.

Absent Bruce Blokland

Call to Order at 1900

1. Business Meeting:
 - Public Comment: None
 - Review of Minutes accepted Kim/Paula Approved : unanimously
2. Monthly Reports:
 - Financial Report: Donna
 - Ecopixel- paid
 - Mowing: Stromme: accruals. Awaiting invoice
 - Quickbooks review and cleanup- scheduled 4/1/2026
 - Field maintenance plans- see financial slides #1-3
 - Capital Plan FY28 -not started, FY 26 loaded in QB budget, FY27 is approve and will be loaded into QB 7/1/26
 - Unclaimed Property recovery- received \$1,261.40. recorded as donation-general. Sourced from paypal.
 - Trail grant- no updates
 - Motion to accept report: Livy/Paula Approved:unanimously

BOARD DECISION/DISCUSSION NEEDED

-Mowing bid and publicity

Motion to Approve 2026 Mowing Bid RFP Paula/Chris Approved: unanimously.

Publicity: FPF, park's website, FB , courtesy email to past bidders, post on state bid website.

-Mike Stromme- notified of past invoices. D.Williamson will reach out again for invoice.

- Spring workdate : 4/25/2026 0900-1200

Tasks on Trello board: picnic tables,ditches,culverts,gardens, clean pavilion,owl box down. Portolets : need before 4/27/2026 Dave will call early April. 1 handicapped, 2 regular.

-Ecopixel – paid

Paula: Bugs fixed for calendar. Asked Paul to enable meeting management module. Will be a \$250. Fe an an increased annual fee. Paula will look into other websites. Livy: Paul would like to refresh the ecopixel contract.

INFORMATIONAL TOPICS

-athletic field- work in progress- Dave

- Perimeter Parking Fencing – Dave-metal posts and white rope to mark off swale.
? bushes?

-Mowing invoices – Dave_ - Have heard nothing back from Mike Stromme. He was supposed to have sent invoices for last year’s mowing by now. Dave will reach out Again.

UPDATE ONLY

-Quickbooks – Donna- no update

-Driveway Grading-Livy-driveway looks ok

-Replace Picnic Tables- Dave- will look at them, possibly decommission 3 and use the wood for bridges

-Field maintenance- Dave- natural lawn changed owners, need to reach out, for pricing. FY 26 \$3430 ->lawn fertilizer. Donna maintenance based off CIP plan. Budget: \$2700, so \$730 over budget.

-Shed Roof and Floor repair: Dave: it is in bad shape. Not sure where repair funds will come from. Paula might possibly have some used corrugated tin roofing

-Capital Plan- Donna: FY 28 no update.

- Riparian Buffer Dave/Livy need * rolls of snow fence=400 feet, need poles
Need to rent an auger, buy posts and wire. Donna: \$300 in budget
Possible help from football team? 5/26 MMU service day-> planting...Lucas Goldfluss will do walk through on 5/15 to be ready

-Interpretive signs: no update

-Repost Boundary with No Hunting signs : Kim planning 3/22 at 0900

-Soccer schedule: Dave checking with Emmet

-Farmers Market Schedule: Livy/Paula 5/21/26-10/8/2026

-Trail accessibility/RTP grant application: Donna. No update

-Unclaimed Property recovery: Donna: \$1,261.40 donations

-Outdoor classroom web page: Paula- Birds/trees/trout/monarch... work in progress

-Memorial bench: Paula: Bill will bring bench to park this weekend

-Google calendar/away dates: Paula: On calendar

-Review upcoming Park reservations: Paula: confirmed

5. Any other Business: Donna: Sell more Posters? Maybe not, or just at the concerts.

Motion to adjourn meeting at 2045 Livy/Donna adjourned: unanimous

Respectfully submitted,
Kim Spaulding

Meeting Recordings

Use the link below to access meeting recordings.

Note: Recordings are posted once the minutes have been approved and are available for 30 days.

<https://drive.google.com/drive/folders/1VDckTyvioosbWqEacYly9pgrzYdM8mzi>