



Jericho Underhill Park District P. O. Box 164 Underhill, VT 05489 802-899-1141

www.millsriversidepark.org

JUPDistrict@gmail.com

Jericho Underhill Park District
MEETING MINUTES- **DRAFT**

Jericho Underhill Park District---Minutes: September 16, 2026
Present: Chris Greenwood, Dave Williamson, Paula VanDeventer,
Bruce Blokland, Livy Strong, Kim Spaulding
Absent: Donna Pratt,
Public Present: Michael Miller (via Zoom)

1. JUPD Board Meeting Call to Order

Meeting opened by Chair Livy Strong at 7:02pm

Adjustments to Agenda: Livy wants to talk about MMU student service offer. Paula wants to talk about the asters in the Welcome Garden.

Public Comments: None

2. Business Meeting

Review of 08/05/26 minutes with corrections:

Paula had two requested corrections: one related to ash tree discussion and one related to digital mapping. As Bruce was away, Paula was asked to make the mentioned corrections.

Motion: by Paula, seconded by Kim to accept the 8/05 minutes. Passed unanimously.

09/02/26 minutes had not yet been circulated to the board. Will review at next meeting.

3. Park Management

-Driveway Repair: Dave has reviewed the five sites with Chris Poley of Terrain Tek. \$3900 was quoted to make the repairs.

Motion: by Dave, seconded by Livy. To approve spending \$3900 to have Terrain Tek make the specified repairs. Passed unanimously.

--Pavilion Electrical Box: Dave met electrician Cody Davis to discuss upgrading the circuit breakers and box, replacing the main on/off switch, installing surge protection and installing GFI electrical outlets. Was quoted \$471 for these repairs and upgrades. Discussion ensued as to which account would pay for this repair.

Motion: by Dave, seconded by Chris. To approve spending \$471 to do the above-mentioned repairs and upgrades. Passed unanimously.

-Facilities Rental Fees: Paula reviewed our current fee schedules and initiated discussion about raising these fees for the next fiscal year. The board consensus was that with the exception of the playing fields, the current fees are adequate. Dave will reach out to the soccer programs and broach the subject of the potential for raised fees for the next soccer season.

-Interpretive Garden Signage: Paula and Livy report that the first interpretive sign is nearly completed and can be shipped soon. The plan is to install the first sign in the spring of 2027.

Motion: by Paula and seconded by Kim. To approve spending \$3860 for two signs, as outlined to the board in a previous board meeting. Passed unanimously.

-Fall Work Day: Livy reports that the work day will be October 31, from 9am to noon. The board should now solicit community volunteers to help with the work. Livy will begin advertising in the local community forums.

-Pollinator Concept: Livy has had communication with Bernie Paquette regarding initiating a much larger community effort to remove the park's invasive plant species and to install pollinator plantings. He asks whether JUPD would be willing to fund hiring people to work on the invasives removal and the pollinator plantings. It is the board's consensus that this project, while worthy, is beyond the board's capacity to manage.

-Trail Maps: Bruce met via Zoom with Hope Rowan, recommended by the Upper Valley Trails Association. She has experience with digital trail mapping, and has suggested that she can help us develop the mapping that we want. The trail map would include trails, trail names, distances, elevation contours. The trail map could be made to a larger size for our kiosks, and a smaller scale for "you are here" signage at trail junctions. A digital file can exist on our website, allowing visitors to access with phones via QR code at the kiosk. Paula request that we get a sample of her digital mapping to share with the board.

Motion: By Bruce, seconded by Kim. Contract with Hope Rowen of Community Graphics to provide the above mapping services, not to exceed \$500. Passed unanimously.

-Board Treasurer Position: Chris states that he plans to fill this position once Donna vacates. He has been working with Donna on learning tasks.

-Security Cameras: Paula has researched and recommends Spypoint Flex Dark S Cameras, which are inexpensive, has solar charged batteries, and are accessed via cellular connection. Paula also recommends that the board develop a Surveillance Policy.

Motion: By Paula, seconded by Kim. To spend up to \$750 in FY 2027, and \$120 annually beginning in FY28 for ongoing camera service. Passed unanimously.

4. Updates:

- Venmo: Chris asks how many sites in the park will be utilized for installing QR codes.

-Main Connector Trail RFP: Bruce has done several site visits; more scheduled for Friday and Monday.

-Field Stone East Trail: Donna and Bruce walked the trail, took photos and made notes for Donna to provide as documentation to support the final awarding of our grant monies

-Building Community Grant: no update

-Boundary Signs: no update

-Harvest Market: Dave will soon be moving tables up to the UCU.

-Rock Wall: Dave says Rob Schantz has declined to work on this project. Dave has a \$2500 estimate from Rich Streeter, but would require labor assistance from board. Dave has two potential contractors to contact.

-Alice Siegrist Bench: Livy reports that the new bench is in place.

-Boy Scout Eagle Project: Bruce reports that this project is completed.

-Ash Trees: No update

-Elm Trees: Livy reports Teacher's Tree Service and that they recommend waiting until spring to do the treatment of deep root fertilization, plus a fungicide inoculation.

-Snow Removal: Dave contacted Chris Poley at Terrain Tek to discuss this season's plowing needs. Budgeted amount is \$3090.

-Long-Term Planning for Bridge: No update.

-Website: Paula has communicated with Ecopixel. There still remain updates to be done, but no planned dates. Ecopixel states that fees will increase due to rising risks relating to AI threats.

-Front Field Swale: Livy reports the shrubbery will be planted in October.

-Capital Improvement Plan: No update.

-FY 2028 Budget: No update.

-Trail Mapping/Digital Map: Discussed above.

-Park Reservations: Paula reviewed the September and October calendars and noted that a large group of 150 people from Essex Junction schools will be at the park on 9/18.

5. Other Business:

-Dave noted that Fidium Fiber Optics trucks have been using the parking area as an ad hoc gathering area for their trucks and equipment. They have also parked large trailers with cable for a duration of time.

6. Adjourn meeting

Motion: to adjourn at approximately 8:40pm by Dave and seconded by Chris. Approved unanimously

Respectfully submitted,
Bruce Blokland

Meeting Recordings

Use the link below to access meeting recordings.

Note: Recordings are posted once the minutes have been approved and are available for 30 days.

<https://drive.google.com/drive/folders/1VDckTyvioosbWqEacYly9pgrzYdM8mzi>