

**JERICHO UNDERHILL PARK DISTRICT
MINUTES 5/17/17**

Board Members Present: Livy Strong, Marie Lynch, Judie Jones, Andrew French, Jim Massingham,
Paul Noel

Absent: Carol Smith

Guests:

Meeting was opened by Livy Strong at 6:58 p.m.

1. Public comment – No public comment
2. Review of Minutes – Judie moved to approve the minutes. Andrew seconded. Minutes approved as submitted
3. Park management
 - a. Judie and Marie reported that Green Day went well. Girl Scouts brought whiskey barrels and planted flowers. Several parents and their children also pitched in to help clean up.
 - b. Jim reported that he contacted Timber and Stone, LLC to determine if some work on proposed trail renovation can be started this summer. Josh offered to provide feedback but has not done so as of today.
 - c. Libby will order a third port-o-let for June through October as organized activities are increasing quickly.
 - d. Andy put up the warning sign, as we requested.
 - e. Paul brought up signage that may be confusing to the public. Entering the Off Leash area, the sign indicates that the Off Leash area is only left. Paul will look at it and correct, if necessary.
 - f. Marie distributed two bids for paving of the exit road.
 - i. Impact Paving bid \$2,000 for 2 ½ asphalt
 - ii. Johnson Paving bid \$2,850 for 2” of asphalt.
 - iii. Paul moved to authorize Impact Paving to do the paving. Marie seconded. Motion approved unanimously. Marie will contact both companies.
 - iv. Jim moved to pay the Impact Paving invoice upon receipt, up to \$2,000. Andrew seconded the motion. Motion approved unanimously.
 - g. Marie has not yet gone to Dick’s to look at their game/surveillance cameras. Marie will install one of her own cameras to determine if the game camera will work.
 - h. Andrew reported on his investigation into people counters. He concurs that the suggestion Marie made at the last meeting will meet our needs.
 - i. Andrew moved to authorize Marie to spend up to \$600 to purchase a people counter and enclosure. Judie seconded. Motion approved unanimously.
 - i. Summer grass cutting has changed. Schill Landscaping has replaced Bouncing Dog (Bouncing Dog is no longer in business and has asked Schill to take over his contracts). Livy has met with Blake Schill to discuss our needs.
 - j. We have \$450 left from the Eagle Scout gazebo project. Marie moved to authorize Livy to call Rob at Creative Landscaping to install scrubs at the gazebo for no more than \$450. Paul seconded. Motion approved unanimously.

- k. High school students will be at the park on Friday, May 19, for a day of service. Livy will work with MMU high school teachers to identify areas that need improvement. Marie moved to authorize Livy to spend up to \$50 for flowers, mulch, top soil etc. Judie seconded. Motion approved unanimously.
4. Events
- a. Concert schedule

	Open	Donations	Close
i. July 5	Jim	Andy	Marie
ii. July 12	Livy	Carol	Jim
iii. July 19	Andy	Marie	Marie
iv. July 26	Livy	Judie	Marie
v. August 2	Livy	Judie	Jim
 - b. Famers Market is scheduled for June 1 through Oct 5.
5. Publicity
- a. Calendar is up to date
- 6. Andy brought up fund raising opportunities. Holly from DRL summarized the approach the library uses. Paul moved to table this discussion. Jim seconded. Motion approved unanimously.
 - 7. Judie noticed that three vehicles were parked by the pavilion at a recent Eagle Scout (May 7) ceremony. Livy will remind them of the rules regarding vehicles in the park.
 - 8. Marie moved to adjourn. Andrew seconded. Motion was approved unanimously. Meeting was adjourned at 8:23 p.m.

Respectfully submitted
 Jim Massingham