

**JERICO UNDERHILL PARK DISTRICT  
MINUTES 8/16/17**

Board Members Present: Livy Strong, Carol Smith, Marie Lynch, Judie Jones, Andrew French,  
Jim Massingham, Paul Noel

Guests:

Meeting was opened by Livy Strong at 6:58 p.m.

1. Public comment – No public comment
2. Review of Minutes - minutes approved as submitted
3. Financial Report
  - a. NEFCU (Capital Improvement)           \$31,563.40
  - b. Community Bank checking               \$50,291.64
  - c. Total   \$81,855.04
  - d. Marie moved to approve report, Andrew seconded, Motion approved
4. Park management
  - a. Josh Ryan reported to Livy that he will be starting in September. He provided a sample contract. Jim moved to approve the contract with Timber and Stone, including the payment schedule. Marie seconded. Motion approved. Jim will make modifications approved by the Board and forward to Livy.
  - b. Marie reported that Impact Paving has not responded to her calls regarding paving the exit. Marie will call Premier Paving to determine the likelihood that they will do the work.
  - c. Marie reported on problems with the installation and use of borrowed game cameras.
  - d. Marie reported on the use of the people counter. She will record and reset at the beginning of each month.
  - e. Andy reported on the use of our website
    - i. There have been 4,800 unique viewing sessions by 3,634 users since January 1.
    - ii. He provided additional details
  - f. There are still small branches being broken frequently. Livy and Paul try to keep up with the damage by cutting off the damaged branches to protect the trees and bushes.
  - g. Paul reported that several big trees fell into the river during the recent storms. We discussed removing them but agreed not to touch them. Livy reported that removal of prior fallen trees created new problems making it seem like removal is not worth the effort or expense.
  - h. Port-O-let are now being serviced twice a week as a response to heavy use.
  - i. Livy shared the document we used in past years for snowplowing bids. Livy and Marie will post the bid docs. Andy moved to authorize a \$50 donation to Clarks Truck Center to use their sign for one week. Judie seconded. Motion approved unanimously.
  - j. There has been some conflict between youth Soccer and Football over field use. Both groups are interested in using the same fields at the same time. Space on the fields is a significant concern. There are also concerns with parking and port-o-let

usage. The issue has been resolved for this year but we may want to revisit our procedures for another use.

- k. BRMS has reserved the park for a Cross Country race on September 27.
  - l. Livy discussed development of the Balch property. She attended a recent meeting of the DRB. Brenda Charron has offered to donate 54 acres to the park to help us add an emergency/truck entrance to the park.
5. Events
- a. Summer concert series went very well. There were no cancellations. Attendance and donations have increased significantly from previous years.
  - b. Farmers Market seems to be going well. They have done a great job organizing and cleaning up.
6. Marie moved to adjourn. Judie seconded. Meeting adjourned at 8:25

Respectfully submitted  
Jim Massingham