

**JERICO UNDERHILL PARK DISTRICT
MINUTES 9/6/17**

Board Members Present: Livy Strong, Carol Smith, Marie Lynch, Judie Jones, Jim Massingham, Paul Noel

Board Members Absent: Andrew French

Guests: Abby and Todd Hallock of Chittenden East Youth Football Association (CEYFA)

Meeting was opened by Livy Strong at 7:00 p.m.

1. Public comment-No public comment
2. Review of Minutes
 - a. 8/16 minutes approved as submitted
 - b. 7/24 minutes approved with one correction
3. Financial Report
 - a. NEFCU (Capital Improvement) \$31,572.79
 - b. Community Bank checking \$61,417.58
 - c. Total \$92,990.37
 - d. Marie moved to approve report, Carol seconded, Motion approved
4. Park management
 - a. Livy has signed the contract with Timber and Stone for trail renovation. Josh still has no firm start date. He is aiming for the end of the month.
 - b. Marie has contacted 2 additional companies about paving the exit. Both are booked until the end of the season.
 - c. A neighbor has requested that the park clean up the bushes along her property line. Livy will arrange for brush hogging to be done as soon as possible.
 - d. Abby and Todd commented on the youth football program.
 - i. CEYFA has been working hard to meet our expectations.
 - ii. Todd asked if CEYFA could contract for a number of fields for several years. They would feel more comfortable if they had some certainty that they will have fields to play on.
 - e. The security camera is not working properly. Marie will take down the camera for now.
 - f. People count
 - i. 10,515 for the month of August.
 - g. Livy reported there are several downed trees crossing trails. Marie made a motion to ask Neil to remove these trees. Carol seconded. Motion approved unanimously. Livy will call Neil.
 - h. Snow plow bid notice has been posted.
 - i. Carol reported on her research into ways to control 'Creeping Charlie.' It is difficult to control and she is concerned that it will take over field space if left unchecked.
 - j. Livy reported vandalism to some trail signs. Letters have been peeled off and rearranged. She called Sign-a-rama. They will repair them if we get the signs to them. Livy will talk to Sign-a-rama to get other suggestions before repair. Paul and Judy will get the damaged signs to them if needed.

- k. We need to have a public meeting to get input on the Management Plan. We have tentatively scheduled November 15.
 - l. Livy asked permission to buy some mums to decorate the entrance. Marie moved to authorize and expenditure of up to \$30 to purchase mums. Jim seconded. Motion approved unanimously.
5. Events
 - a. Harvest Market is scheduled until the last weekend in Sept. They use our picnic tables and our lot for parking.
 - b. BRMS has scheduled a cross country even on 9/26
6. Budget
 - a. We looked over a draft budget. Discussed trail development and creating an emergency locked gate if proposed gift of land materializes.
 - b. Public hearing will tentatively be Nov. 15. Copies go to the towns at the end of Oct.
7. Marie moved to adjourn. Paul seconded. Motion approved. Meeting adjourned at 8:30.

Respectfully submitted
Jim Massingham