



Lauryn Ashley Stockdale Memorial Fields Permit Application

*Please print and complete all 3 pages of this application form and mail it to the address below with your payment.
For more information call 899-2693 or e-mail JUPDistrict@gmail.com*

Name of Group _____

Name of Person in Charge _____

Address _____

City _____ State _____ Zip _____

Tel.Ph. _____ Cell Ph. _____ e-mail _____

Event/Activity Description _____

Request for: Field 1 Field 2 Field 3

Days/Date(s) of use _____ Start time _____ End time _____

Number of participants _____ Number of spectators _____ Number of Vehicles _____

**Vehicles must be parked in parking lot-- no vehicles allowed in Park.
Bus parking must be discussed at time of application.**

Will you use any markers or temporary structures? *(Check all that apply)*

- Flags Stakes Surveyors tape Field markings *(environmentally friendly only)*
 Field equipment *(please specify)* _____ Other *(please specify)* _____

Comprehensive Liability Insurance is required:

Attach Proof of Insurance. Mills Riverside Park must be named as insured.

Coverage amount \$ _____ Policy number _____ Insurance Company _____

FEES	AMOUNT DUE
Field Use Fees <i>(per day/per field)</i>	\$ 12.50/day _____
Wilson A. Bentley Pavilion reservation <i>(per day from set-up to clean-up)</i>	\$ 50.00/day _____
Eagles Meadow Picnic Area reservation <i>(per day from set-up to clean-up)</i>	\$ 50.00/day _____
Electricity <i>(available in Pavilion only)</i>	\$ 15.00/day _____
Refundable Security Deposit	\$ 150.00 _____

Total amount enclosed \$ _____

Jericho Underhill Park District
P.O. Box 164, Underhill, VT 05489

Lauryn Ashley Stockdale Memorial Fields Permit Regulations

To avoid conflicting events in the Park, the Jericho Underhill Park District Trustees must approve any event or activity that will be attended by (25) twenty-five or more persons and/or will require any kind of special facilities, i.e. structures, markings, electricity. All applications are approved on a first-come, first-served basis. Applications must be made in writing and submitted a minimum of 3 weeks prior to the first scheduled event.

The Park provides one handicapped-accessible Port-O-Let and one standard Port-O-Let from May until October. For group reservations of 100 or more persons an additional Port-O-Let is required for a fee of \$100. Electricity is available only at the Pavilion for a fee of \$15 per day. The Wilson A. Bentley Pavilion may be reserved for your exclusive use for a fee of \$50 per day. The Eagles Meadow Picnic Area which includes the Gazebo, Firepit, and Picnic Tables may be reserved for your exclusive use for a fee of \$50 per day.

A **Refundable Security Deposit** of \$150.00 is required with reservations. Security deposits will be refunded by check if regulations have been followed, no damages have occurred, no trash or equipment has been left behind, and no unauthorized vehicles have been parked inside the Park. Bus parking must be discussed at the time of application. The decision of the JUPD Board regarding the refund is final. **Cancellation Policy:** If you cancel at least 2 weeks prior to reservation date a full refund will be made, otherwise no refunds can be made.

The fields may be deemed unplayable due to weather conditions and/or field conditions. Any field with standing water on the playing surface is unplayable, whether or not it has been posted as such. If the fields are unplayable, no Field Use fee will be charged for that day, and every attempt will be made to offer a rescheduled date.

Groups in violation of any of the conditions of use, including use of a field that is not assigned to the group or not included as part of its permit, or use of a field that has standing water and/or has been shut down will result in a loss of Security Deposit and responsibility for all costs to re-establish the turf to its original condition. The possibility of suspension or cancellation of all permits may also be incurred. The JUPD Trustees' decisions are final.

Any structures that you set up in the Park *must* be removed at the end of your event unless other arrangements are made and approved in advance. This includes tents, grills, markers such as flags, surveyors tape and stakes, tables and chairs, etc. Field or trail markings must be environmentally friendly materials, and fixed Park features such as trees, rocks and structures must not be marked with paint, carvings or other permanent methods. No nails, staples or other disfiguring materials may be used in the Pavillion or on any other Park structures. All equipment must be removed from Park premises by the expiration of the permit.

The person in charge of your event must ensure that all participants follow the **Park regulations**, which include:

- Park hours are dawn to dusk.
- No trash left in Park, *carry in/carry out*.
- Dogs are welcome. They must be leashed at all times and in all areas *except* the designated off-leash area in the East Meadow.
- Dog waste must be disposed of in designated receptacles using bags provided by the park, or carried out with you.
- No hunting, trapping or firearms.
- No fires except by special permission.
- No camping except by Special Group Camping Permit.
- Stay on designated trails in the forested area.
- Pre-authorized vehicles may cross the covered bridge for the purpose of unloading, re-loading, and handicapped drop-off. **Vehicles must be returned immediately to the parking area.**
- Access to the trails must not be restricted in any way.
- The JUPD reserves the right to require traffic control personnel for the event at the user's expense.

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Lauryn Ashley Stockdale Memorial Fields Permit Regulations

The person in charge also agrees to the following **Terms and Conditions for the Use of the Fields:**

- User is responsible for immediate clean up following an event and must designate an individual to ensure this. Area must be left in the same condition as it was found.
- All injuries requiring medical care must be reported to the JUPD within 24 hours.
- All field equipment must be removed within 1 week of expiration of permit.
- No outdoor advertising, signs, banners, etc. are allowed at Mills Riverside Park without express written permission of the JUPD.
- There is no trash service or paid employees at the Park and any actions that require the use of such will be charged to the user.
- Permits may be revoked at any time by the JUPD for violations of any Park rules or regulations, or for reasons of safety.
- The Park District reserves the right to deny and/or cancel use of its facilities at its sole discretion.

To be signed by the person in charge of your event:

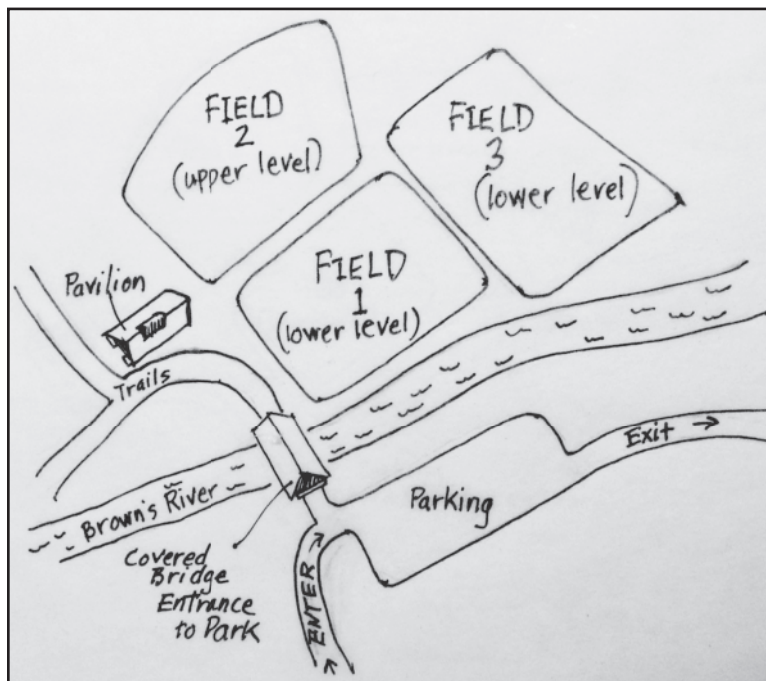
The undersigned hereby applies to the Jericho Underhill Park District (JUPD) for scheduled use of the Pavilion and/or other park area. The undersigned certifies that the information s/he has provided in this application is truthful and accurate and agrees to abide by all JUPD rules and regulations. The undersigned agrees to indemnify and hold harmless JUPD and its elected/appointed officials from and against any and all claims, demands, and judgements that may arise from the use of JUPD property under this application. The undersigned also agrees to cover any and all expenses legal or otherwise incurred by JUPD in the defense of any such suit or claim.

I have read and understand the Park regulations, and I will ensure that all members of the group will obey them. I understand that failure to follow the rules may jeopardize our opportunity to use the park for future events, and/or may cause the loss of security deposit.

signature

date

Lauryn Ashley Stockdale Memorial Fields at Mills Riverside Park



Jericho Underhill Park District
P.O. Box 164, Underhill, VT 05489